

Undergraduate

2026 Student 2027 Handbook



About the Student Handbook

Welcome to FELC

This Student Handbook is designed to guide you through your journey as a student of the Faculty of Education, Language and Communication (FELC). Inside, you will find an overview of the policies, guidelines, and standards that shape your academic experience, as well as the responsibilities expected of you as a member of our community.

Handbook Contents

-  **Faculty Background** The history of FELC, its vision and mission, as well as an introduction to the faculty staff.
-  **Curriculum Structure** Study plans, academic requirements, and key components to be completed throughout your programme of study.
-  **Academic Ethics** Good academic practices, including honesty, integrity, and your responsibilities in assignments, assessments, and the learning process.
-  **Academic Calendar** Semester schedules, breaks, and key academic dates.

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VISION

Leading excellence in education,
language and communication

MISSION

Advancing knowledge and skills in
education, language and
communication through scholarly
activities that contribute towards
sustainable community development

01

Faculty Background

FACULTY BACKGROUND

The Journey

Welcome to the Faculty of Education, Language and Communication (FELC)—where dynamic education meets community engagement! FELC's thoughtfully designed curriculum and student activities equip students with the theoretical and practical skills needed to become adaptable and sustainable graduates.

Early Formation

FELC was established on 1 December 1993 as the Centre for Language Studies (CLS), with the aim of empowering students and staff through language skills. The centre offered courses in Malay, English and third languages. In 1994, it introduced a joint Teaching English as a Second Language (TESL) programme with the Faculty of Cognitive Sciences and Human Development, enrolling its first cohort of 31 undergraduate students. In 1996, the centre was renamed the Centre for Language and Communication Studies (CLCS) to incorporate the complementary field of communication studies. However, when the Communication Studies programme returned to the Faculty of Social Sciences in 2000, CLCS reverted to the Centre for Language Studies.

In 2004, the centre merged with the Faculty of Cognitive Sciences and Human Development, as the TESL programme was considered better placed within a faculty. They later separated and relocated to their respective buildings on the new campus in 2006. CLS continued to expand, introducing the Linguistics Programme in 2014.

Strategic Evolution

Guided by the Vice Chancellor's vision, CLS was upgraded in January 2016 to the Faculty of Language Studies and Communication Studies (FLSCS) through a merger with the Communication Studies programme. Following a significant curriculum review, the Communication Studies programme was transformed into the Strategic Communication programme. In July 2017, FLSCS was rebranded as the Faculty of Language and Communication (FLC).

Focusing Forward

In August 2023, FLC underwent another rebranding process, incorporating an education component and becoming the Faculty of Education, Language and Communication (FELC). Today, FELC offers a diverse range of undergraduate and postgraduate programmes, including Linguistics, Strategic Communication and English for Global Communication.

Our aim remains simple yet profound: to equip students with the skills and knowledge needed to excel in an ever-evolving global landscape.

FELC.

***"Today's Learning,
Tomorrow's Legacy".***

02

Dean's Foreword

DEAN'S FOREWORD

Assalamualaikum warahmatullahi wabarakatuh, warm greetings and Salam UNIMAS Lestari.

Congratulations and a warm welcome to all new students of the Faculty of Education, Language and Communication (FELC), Universiti Malaysia Sarawak.

Today marks the beginning of a new journey—one in which you will gain knowledge, develop your character, realise your potential and prepare yourselves to contribute meaningfully to society and the nation.

At FELC, we are committed to providing quality education in the fields of education, language and communication. Our lecturers and faculty community are here to guide and support you throughout your studies.

FELC continues to strengthen its academic excellence with new programmes, including the Bachelor of Education (TESOL), Bachelor of Education (Iban Language) and Postgraduate Diploma in Education (DPP) in 2027. These programmes reflect our commitment to producing capable, competitive and future-ready graduates.

Make the most of every opportunity at UNIMAS. Strive for academic excellence, participate actively in student activities and develop your leadership skills and professionalism. Your university journey is shaped not only by academic achievement but also by the experiences, values and identity you build along the way.

To those from outside Sarawak, welcome to the Land of the Hornbills. Embrace its rich diversity of cultures, languages and communities, and let this experience broaden your perspectives and build lasting friendships.

Finally, I pray that you will be blessed with good health, strength and success throughout your studies. May every step you take at FELC lay the foundation for a bright future.

Welcome to the FELC family at Universiti Malaysia Sarawak!



03

Faculty Management

FACULTY MANAGEMENT

Dean and Deputy Deans



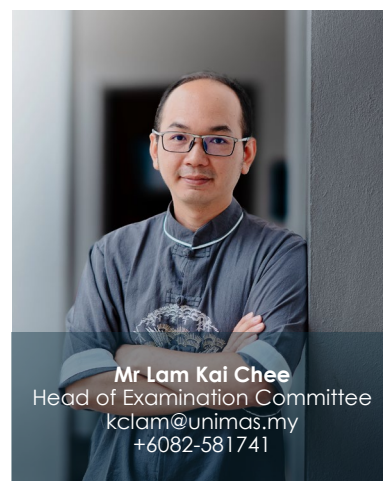
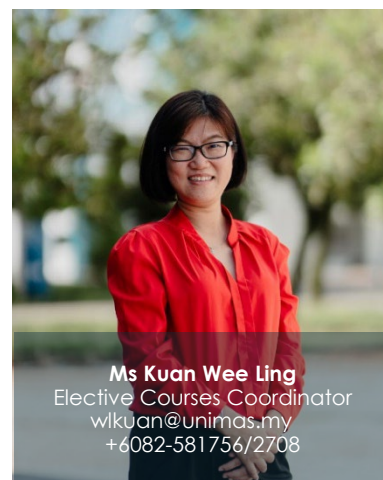
Head of Department, Postgraduate Coordinator, and Core Programme Coordinators



Coordinators and Head of Unit



Coordinators, Examination Committee Chairperson, and Management and Professional

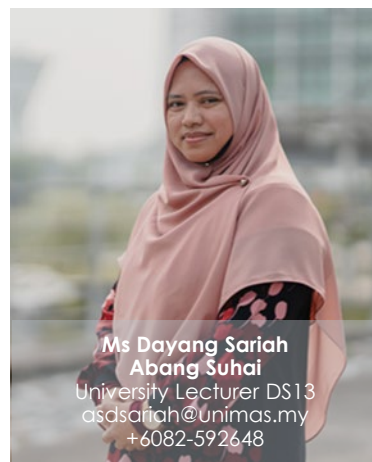
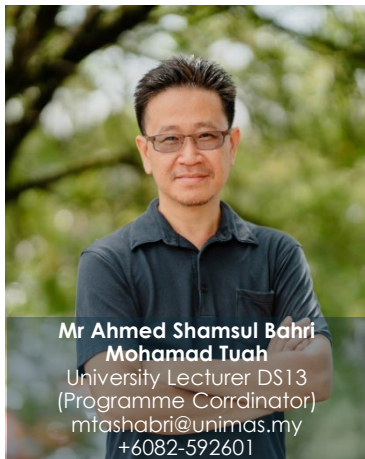


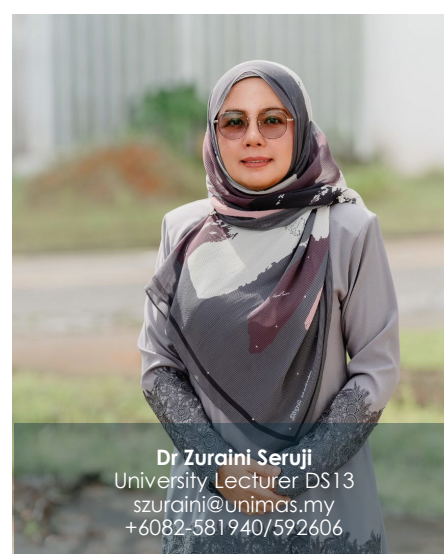
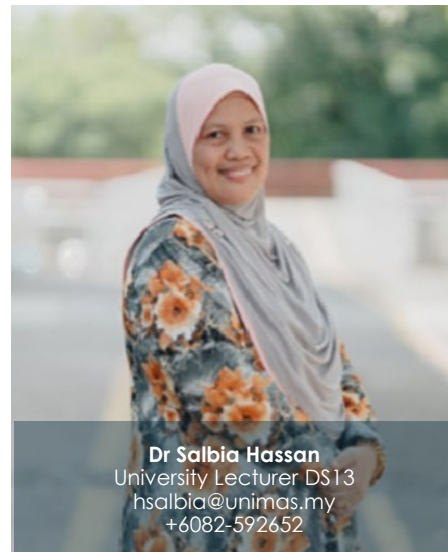
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Staff

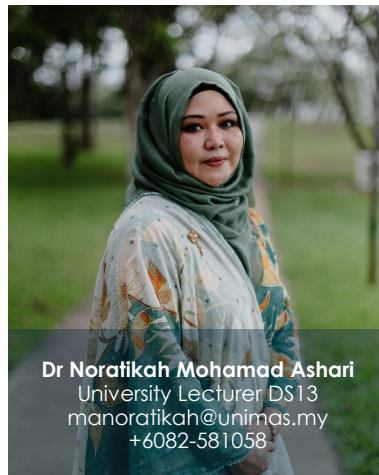
ACADEMIC STAFF

Linguistics Programme

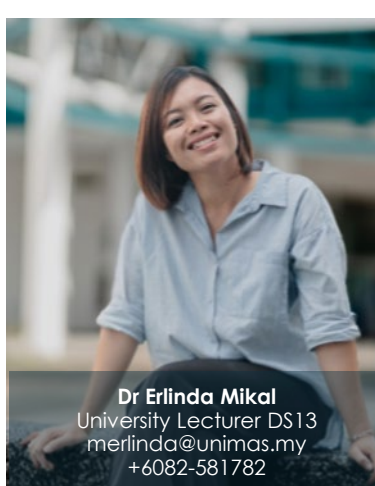
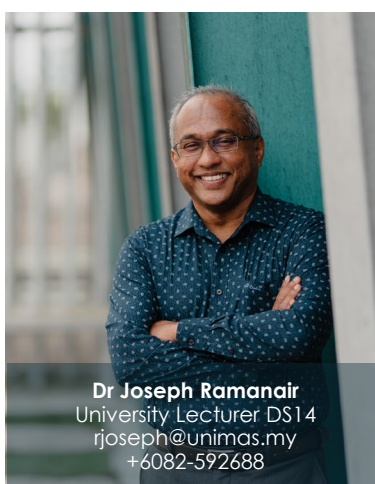
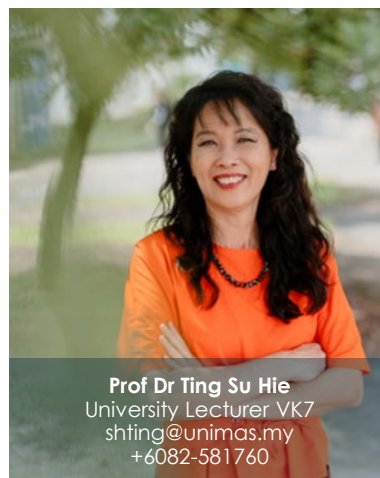


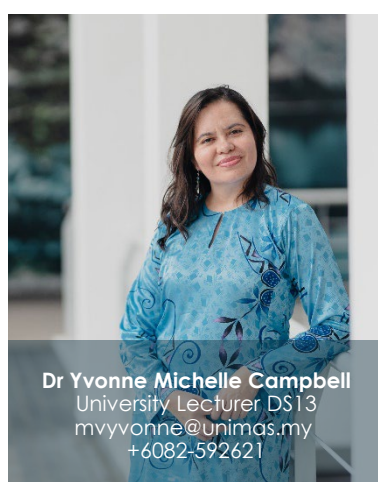
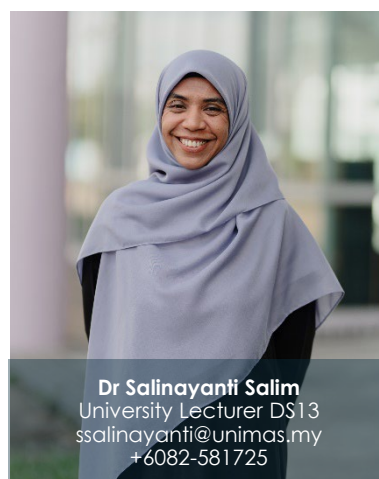
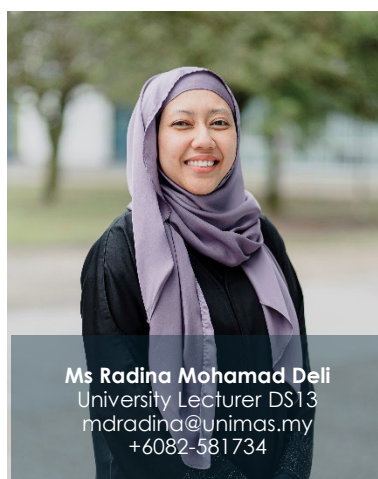


Strategic Communication Programme



English for Global Communication Programme

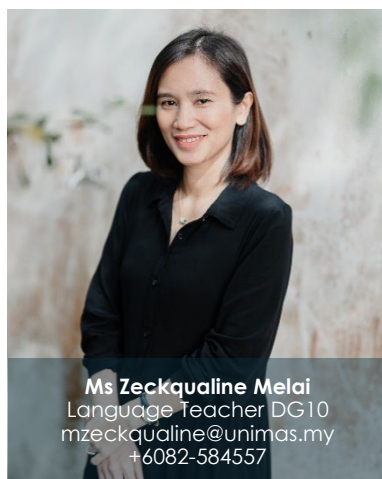




Education Programme (Islamic Education)

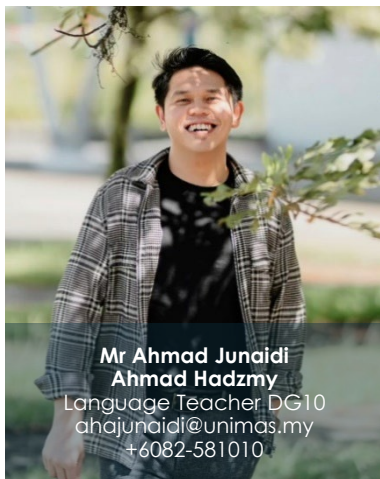


Malay Language Courses



English Language Courses

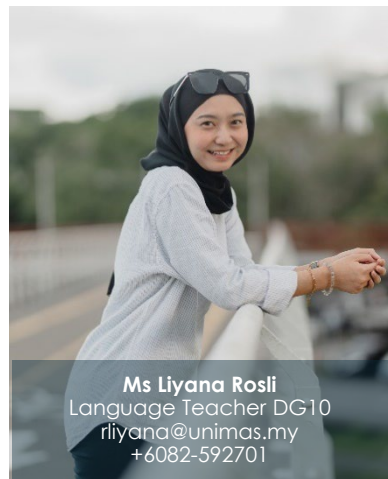




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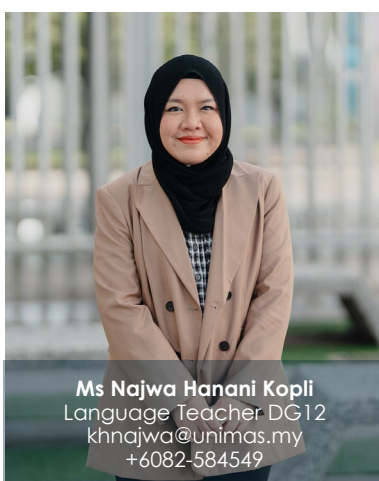
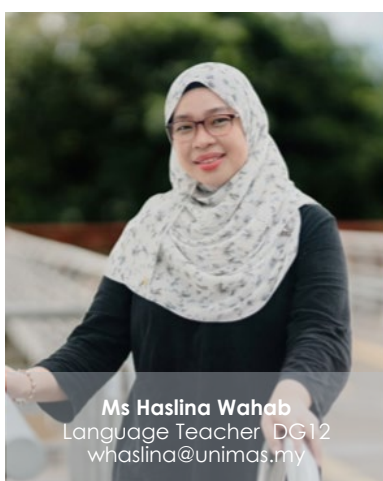


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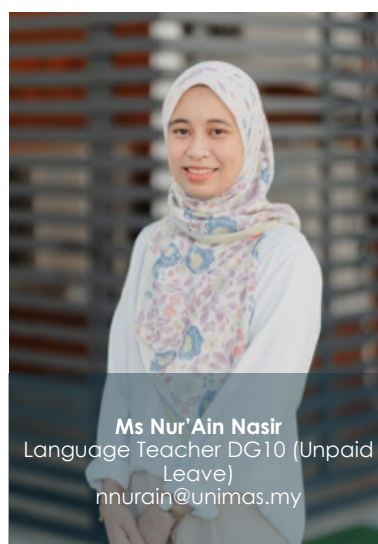


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Elective & General Studies Courses



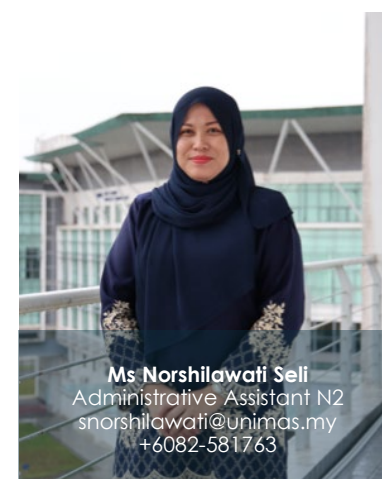
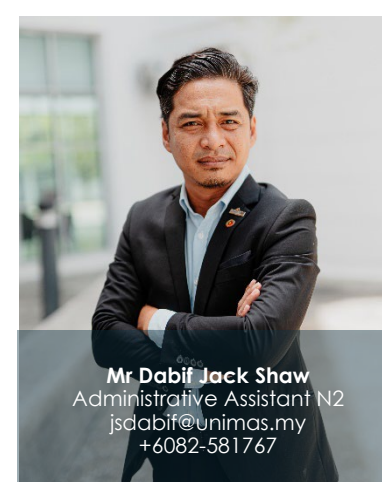
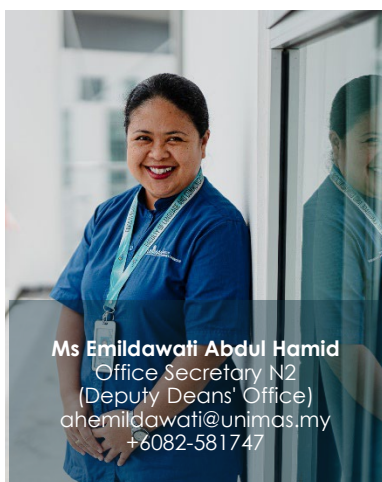
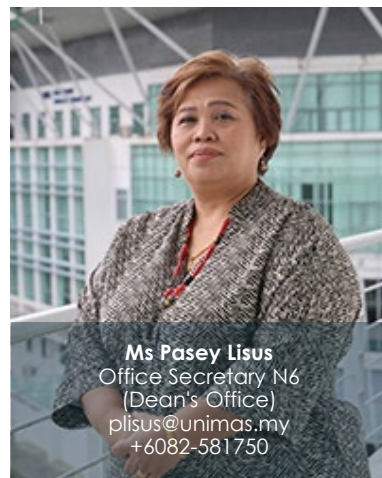
On Study Leave

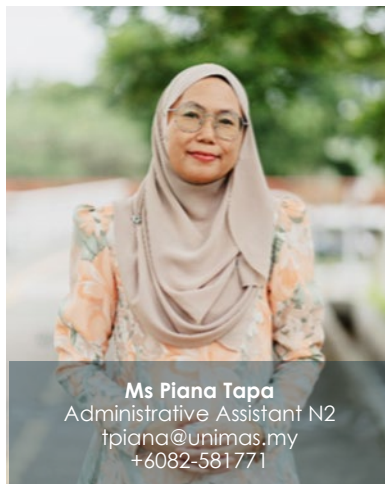


Pre-University Placement



ADMINISTRATIVE



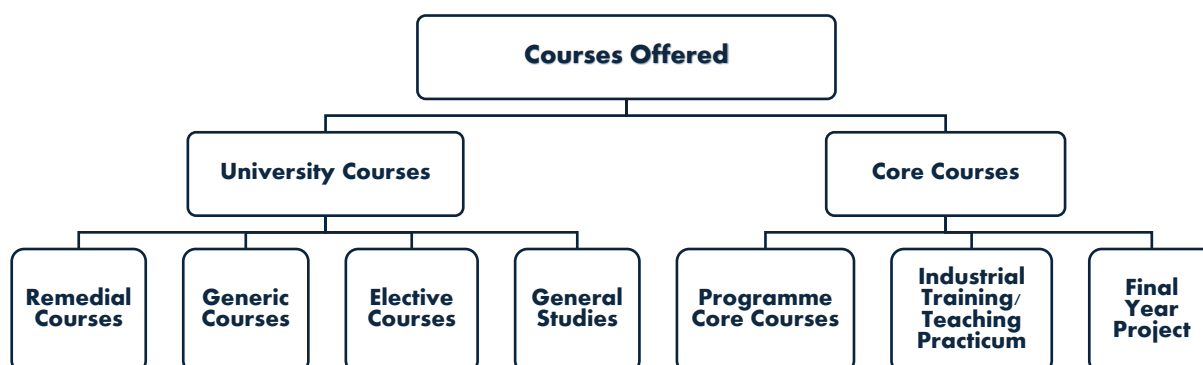


05

Curriculum Structure

CURRICULUM STRUCTURE

The FELC Undergraduate Curriculum consists of two (2) categories:



University Courses

University courses consist of:

- i. Remedial Courses
- ii. Generic Courses
- iii. Elective Courses
- iv. MPU

Table 1: List of UNIMAS General Courses for the 2020/2021 Session and onwards (Total credits = 26)

Local Students			International Students		
Course Code	Course Name	Offering Semester	Course Code	Course Name	Offering Semester
*PPD1041	Soft Skills & Basic Volunteerism	Year 1 Semester 1	PPD1041	Soft Skills & Basic Volunteerism	Year 1 Semester 1
PBM2072	Malay Language	1 & 2	PBM2082	Advanced Malay Language for Communication	1 & 2
Refer to Table 5	English Language Courses (2 courses: 4 credit hours) (Refer to Table 5 for list of courses offered)	1 & 2	Refer to Table 5	English Language Courses (2 courses: 4 credit hours) (Refer to Table 5 for list of courses offered)	1 & 2
MPUXXXX	General Studies (MPU) (Refer to Tables 2 & 3 for list of courses offered)	(Refer to Tables 2 & 3)	MPUXXXX	General Studies (Refer to Tables 2 & 3 for list of courses offered)	Refer to Tables 2 & 3
Refer to Table 6 List of KEU	University Elective Courses (Refer to Table 6 for List of KEU courses offered)	Subject to registered courses	Refer to Table 6	University Elective Courses (Refer to List of KEU courses offered)	Subject to registered courses

*Note: Students are exempted from PPD1041 and MPU Co-Curriculum Credit courses if they have completed at least three (3) credits from uniformed body courses from the same agency. Dok.6.3/191 - Senat Bil.06/2020 Ke-191

MPU

All students are required to complete a set of MPU subjects. MPU is designed to enhance the students' knowledge and skills beyond the academic disciplines. Students are required to complete a total of 12 credits.

Table 2: List of MPU Courses for the 2026/2027 Session, Bachelor's Degree Level (Total credits: 12)

Cluster	Local Students			International Students		
	Course Code	Course	Semester offered	Course Code	Course Name	Semester offered
U1	MPU31102	Malaysian Nation-State Aspiration (2 credits)	1	MPU3142	Malay Language for Communication 2 (2 credits)	1 & 2
	MPU31112	Philosophy and Current Challenges (2 credits)	2	MPU31122	Malaysian Citra (2 credits)	2
	MPU3162	Integrity and Anti-Corruption (2 credits)	1 & 2	MPU3162	Integrity and Anti-Corruption (2 credits)	1 & 2
U2	MPU3222	Foundation of Entrepreneurship Inculturation (2 credits)	1 & 2	MPU3222	Foundation of Entrepreneurship Inculturation (2 credits)	1 & 2
U3	MPU3382	Artificial Intelligence and Digital Trends (2 credits)	1 & 2	MPU3382	Artificial Intelligence and Digital Trends (2 credits)	2
U4	MPU3432	Credited Co-curricular (Initiative and Innovation) (2 credits) OR	2	MPU3432	Credited Co-curricular (Initiative and Innovation) (2 credits) OR	2
	MPU3442	Credited Co-curricular (Culture) (2 credits) OR		MPU3442	Credited Co-curricular (Culture) (2 credits) OR	
	MPU3452	Credited Co-curricular (Leadership) (2 credits) OR		MPU3452	Credited Co-curricular (Leadership) (2 credits) OR	
	MPU3462	Credited Co-curricular (Volunteerism) (2 credits) OR		MPU3462	Credited Co-curricular (Volunteerism) (2 credits) OR	
	MPU3472	Credited Co-curricular (Entrepreneurship) (2 credits) OR		MPU3472	Credited Co-curricular (Entrepreneurship) (2 credits) OR	
	MPU3482	Credited Co-curricular (Community Service) (2 credits) OR		MPU3482	Credited Co-curricular (Community Service) (2 credits) OR	
	MPU3492	Credited Co-curricular (Sports) (2 credits) OR		MPU3492	Credited Co-curricular (Sports) (2 credits) OR	
	MPU34102	Credited Co-curricular (Public Speaking) (2 credits)		MPU34102	Credited Co-curricular (Public Speaking) (2 credits)	
	Refer to Table 7	*Any Uniformed Body courses from the same agency (minimum 2 credits)	1 & 2			

Remedial Courses

ALL students MUST complete remedial courses as part of the curriculum structure of the university to graduate.

Table 3: Remedial Course Category

Course Code	Course Name	Remark	Credit Hours	Semester	Remark
PPD1041	Soft Skills and Basic Volunteerism	All students (local and international)	1	1	Students who complete any UNIFORMED BODY COURSE UP TO LEVEL 2 will be EXEMPTED from: 1. PPD1041 Soft Skills and Basic Volunteerism 2. MPU Credited Co-Curricular

Generic Courses

Generic development courses are general university courses aimed at developing the students' mind, attitude, and personality. Students are required to complete a total of six (6) credits only. Please refer to Tables 5 and 6 for the choices of the Generic Development Courses that are available:

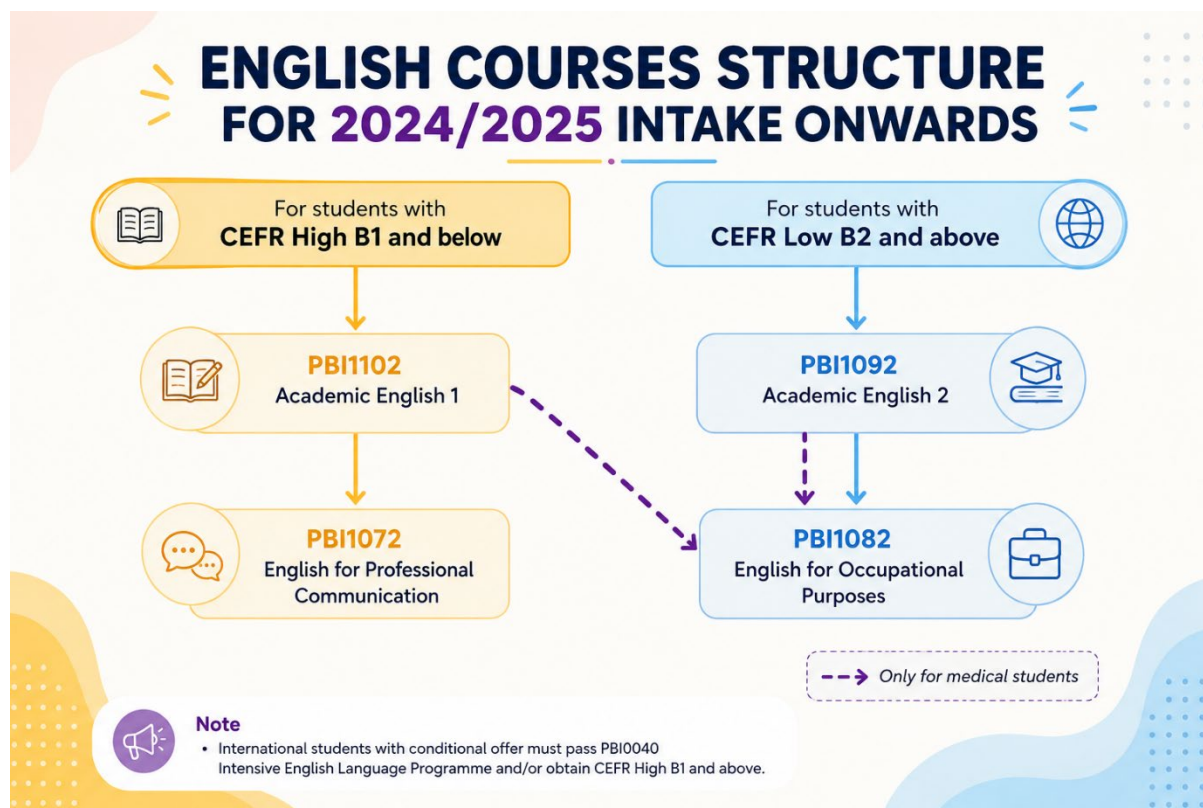
Table 4: List of Malay Language Generic Courses for Session 2026/2027 and onwards (Total credits = 2)

Local Students		International Students	
Course Code	Course Name	Course Code	Course Name
PBM2072	Malay Language	PBM2082	Advanced Malay Language for Communication

Table 5: List of English Generic Courses for Session 2026/2027 and onwards (Total credits = 4)

Local Students		International Students	
English Language Requirement	Courses	English Language Requirement	Courses
CEFR High B1 and Below	PBI1102 - Academic English I AND PBI1072 - English for Professional Communication	CEFR High B1 and below	PBI1102- Academic English I AND PBI1072- English for Professional Communication
CEFR Low B2 and Above	PBI1092 - Academic English II AND PBI1082 - English for Occupational Purposes	CEFR Low B2 and above	PBI1092 - Academic English II AND PBI1082- English for Occupational Purposes

English Courses Infographic (Generic)



English Competency Tests Equivalency Chart

English Competency		CEFR Basic A1 & A2	CEFR Low B1	CEFR Mid B1	CEFR High B1	CEFR Low B2	CEFR Mid B2	CEFR High B2-C1
MUET		Band 1 to 2.5	Band 3.0	Band 3.0	Band 3.5	Band 4.0	Band 4.0	Band 4.5-5+
IELTS		*	4.0	4.5	5.0	5.5	6.0	6.5-9.0
TOEFL	IBT	*	0-31	32-34	35-45	46-59	60-78	79-120
	Essentials (Online)	*	5-6.0	6.5-7	7.5	8	8.5-9	9.5-12
Pearson Test of English		*	36-42	43-46	47-50	51-58	59-62	63-90
Cambridge English Qualifications and Tests	CEQT1 - B1 Preliminary, B2 First, C1 Advanced, C2 Proficiency	*	140-146	147-153	154-159	160-168	169-175	>176
	CEQT2 - Linguaskill Online	*	140-146	147-153	154-159	160-168	169-175	>176
	CEQT3 - Occupational English Test (OET) (Conventional/Online)	*	*	*	*	200-249	250-299	>300
Lain-lain **	Lain-lain **	-	-	-	-	-	-	-

*International students with conditional offer must pass PBI0040 Intensive English Language Programme and/or obtain CEFR High B1 and above.

Pelajar antarabangsa yang berasal daripada negara yang menggunakan Bahasa Inggeris sebagai bahasa rasmi ATAU Pelajar antarabangsa yang menggunakan kelayakan akademik bahasa pengantar sepenuhnya dan bercadang untuk melanjutkan pengajian ke peringkat lebih tinggi di Malaysia. (Pelajar yang jatuh dibawah item lain-lain perlu mengambil kursus PBI1102 dan PBI1072.

Latest amendments

University Elective Courses

The implementation of the University Elective Courses is as follows:

- It involves all undergraduate academic programmes at UNIMAS.
- Students **MUST** register for university elective courses offered outside the programme to meet the objective of enhancing their experience and ability to develop cross-disciplinary knowledge.
- Any changes to or dropping of courses in the university elective courses are subject to the requirements of the existing schedule of work processes.
- In the case of a programme transfer, elective courses that have been taken and passed can be carried forward for grade transfer.

Table 6: List of University Elective Courses (KEU) Offered

Course Code and Course Name	Faculty
BEU1013 Building Anatomy and Basic Estimating	Faculty of Built Environment (FBE)
BEU1033 Fundamentals of the Built Environment	
BEU1023 Creative Sketches	
KNU1093 Water Resources in Community Development	Faculty of Engineering (FE)
KNU1033 Energy, Environment and Society	
KNU1053 Safety Management in Workplace	
KNU1103 Introduction to Hydro Power System	
KNU1073 Introduction to Solar Photovoltaic System	
KNU1013 Introduction to Green Technology	
KNU1023 Engineers in Society	Faculty of Computer Science and Information Technology (FCSIT)
TMU1013 Introduction to Computer Technologies	
TMU1023 Ethics in Information Technology	
TMU1043 Multimedia Technology	
TMU1053 Mathematics in Daily Life	Faculty of Social Sciences and Humanities (FSSH)
SSU1013 Basics of Social Science	
SSU1023 Basics of Anthropology and Sociology	
SSU1033 Introduction to Psychology	
SSU1053 Introduction to Social Interaction	Faculty of Economy and Business (FEB)
EBU1063 Smart Money Management	
EBU2043 Introduction to Intellectual Property	
EBU1023 Managing Small Business Accounts	
EBU1053 Online Business Management	
EBU1033 Malaysian Economics Environments	Faculty of Cognitive Sciences and Human Development (FCSHD)
KMU1023 Introduction to Human Resource Development	
KMU1053 Theories and Concepts: Human Computer Interaction	
KMU1013 Helping Relationship	
KMU1063 Introduction to Mental Health	Faculty of Applied and Creative Arts (FACA)
GKU1013 Modern Malay Drama and Theatre of Malaysia	
GKU1033 Digital Photography and Social Media Imaging	

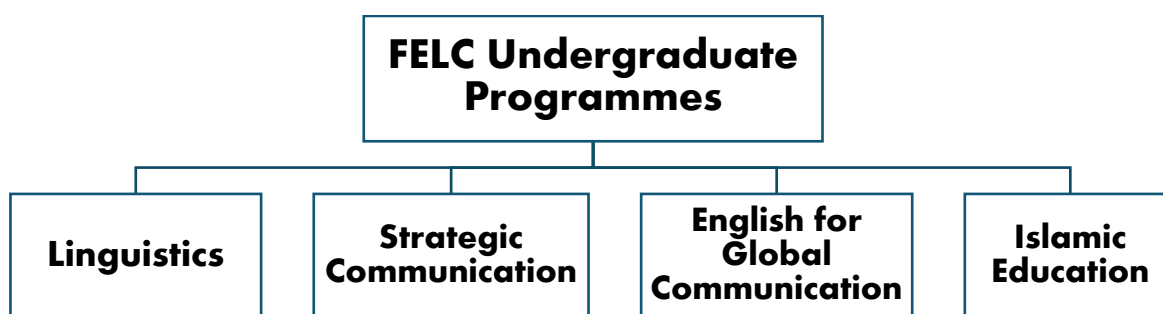
Course Code and Course Name	Faculty
GKU1043 History of Malaysian Cinema	
GKU1053 History of Drama and Theater	
GKU1063 Introduction to Basic Music	
GKU1093 Basic Figure Drawing	
GKU1103 Creative and Critical Thinking	
GKU1113 Product Design Visualization Technique	
PBU1093 Foundations of English Sounds	Faculty of Education, Language and Communication (FELC)
PBU1133 Arabic Language Level 1	
PBU1053 Scientific Language in the Al-Quran	
PBU1063 The Art of Arabic Language	
PBU1043 Japanese Language Level 1	
PBU1073 French Level I	
PBU1103 Mandarin Level 1	
PBU1083 Practical Business Mandarin 1	
PBU0033 Iban for Communication	
PBU1023 Iban Language for Modern Communication	
PBU2143 Arabic Language Level 2	
PBU2053 Japanese Language Level 2	
PBU2083 French Level 2	
PBU2113 Mandarin Level 2	
PBU3153 Arabic Level 3	
PBU3063 Japanese Language Level 3	
PBU3093 French Level 3	
PBU3123 Mandarin Level 3	

Table 7: List of courses, study plans, and course offerings of Uniformed Bodies

A	Military Training (Land)						
	Year	Semester	Course Name	Course Code	Credit Hours	Grading	Credit Hours
	1	1	Military Training (Land) 1	PPA1041	1	A/B/C/D/F	6
		2	Military Training (Land) 2	PPA1051	1		
	2	1	Military Training (Land) 3	PPA2061	1	A/B/C/D/F	
		2	Military Training (Land) 4	PPA2071	1		
	3	1	Military Training (Land) 5	PPA3081	1	A/B/C/D/F	
		2	Military Training (Land) 6	PPA3091	1		
B	Military Training (Air)						
	Year	Semester	Course Name	Course Code	Credit Hours	Grading	Credit Hours
	1	1	Military Training (Air) 1	PPB1011	1	A/B/C/D/F	6
		2	Military Training (Air) 2	PPB1021	1		
	2	1	Military Training (Air) 3	PPB2031	1	A/B/C/D/F	
		2	Military Training (Air) 4	PPB2041	1		
	3	1	Military Training (Air) 5	PPB3051	1	A/B/C/D/F	
		2	Military Training (Air) 6	PPB3061	1		
C	Civil Defense Training						
	Year	Semester	Course Name	Course Code	Credit Hours	Grading	Credit Hours
	1	1	Civil Defense Training 1	PPJ1041	1	A/B/C/D/F	6
		2	Civil Defense Training 2	PPJ1051	1		
	2	1	Civil Defense Training 3	PPJ2061	1	A/B/C/D/F	
		2	Civil Defense Training 4	PPJ2071	1		
	3	1	Civil Defense Training 5	PPJ3081	1	A/B/C/D/F	
		2	Civil Defense Training 6	PPJ3091	1		
D	Police Training						
	Year	Semester	Course Name	Course Code	Credit Hours	Grading	Credit Hours
	1	1	Police Training 1	PPP1041	1	A/B/C/D/F	6
		2	Police Training 2	PPP1051	1		
	2	1	Police Training 3	PPP2061	1	A/B/C/D/F	
		2	Police Training 4	PPP2071	1		
	3	1	Police Training 5	PPP3081	1	A/B/C/D/F	
		2	Police Training 6	PPP3091	1		

Core Courses

Core courses in undergraduate programmes are specially designed for each programme. The courses are made up of coherent courses with a wide overview to enable students to gain in-depth knowledge of their field. The total number of credits is subject to the requirements of the respective programmes.



The Core Courses at FELC include the following:

- i. Programme Core Courses
- ii. Industrial Training/Teaching Practicum
- iii. Final Year Project

Specialisation Courses

Specialisation courses are compulsory for all students registered in a particular programme. These courses are designed to enhance students' knowledge in their respective areas of study. For further details on these specialisation courses, refer to the information provided for each programme.

Duration of Study

Code	Programme	Duration of Study		Credit Hours
		Minimum	Maximum	
UW6222001	Bachelor of Arts in Linguistics with Honours	Six (6) semesters	Twelve (12) semesters	121
UW6224001	Bachelor of Arts in English for Global Communication (with Honours)	Eight (8) semesters	Fourteen (14) semesters	126
UW6321001	Bachelor of Communication with Honours (Strategic Communication)	Eight (8) semesters	Fourteen (14) semesters	126
UW6145001	Bachelor of Education (Islamic Education) with Honours	Eight (8) semesters	Fourteen (14) semesters	125

The Semester System and Modular Courses

The academic structure at UNIMAS is semester-based with modular courses. Each academic year is divided into two semesters, as follows:

Semester 1	14 weeks
Semester 2	14 weeks
Intersession	8 weeks (optional)

Course Registration

1. Students MUST register for each course they intend to take.
2. The course registration can be done online, through the Course Registration Module at <https://smpweb.unimas.my/CourseRegistration/Login.jsp>
3. Students are solely responsible for registering for all courses each semester during the specified period.
4. Students are also fully responsible for ensuring that all registered courses are accurate and for printing the temporary registration slip for safekeeping.
5. Only courses that are offered in a particular semester can be registered for that semester.
6. For further information, refer to The University Academic Calendar for registration information and the Undergraduate Academic Regulations Guidebook 2021/2022.

Credit Hours

Total credits allowed for registration per semester	
Students are allowed to register between 8 to 20 credits for each semester	Normal
Students with CGPA 2.50 and below are only allowed to register with a maximum of 15 credits.	CGPA =<2.50
The maximum credits for Conditional Pass (LB) students is 12 credits.	LB – Conditional Pass



What if I require a higher number of credits than allowed?

Application for out of range registration shall obtain the Dean's approval (InAFS System <https://inafs.aa.unimas.my>)

Student Attendance For Lectures

Students' attendance at lecture sessions is important at FELC. Students with less than 80% attendance will not be allowed to sit for the final exams unless they have reasonable grounds for their absence, subject to the decision of the FELC Academic Committee.

Academic Ethics

Students who are convicted of any offence by the University Student Disciplinary Committee may be punished based on the University and University College (AUKU) Act 1971 (Amendment 2012) and the rules of Universiti Malaysia Sarawak (Student Disciplinary Discipline) 1999 (Senate Amendment No.1/2015 138). Students convicted of any disciplinary offences are not eligible for the Dean's List for the affected semester even though they have fulfilled the terms.



Undergraduate Programmes

06

Linguistics

LINGUISTICS

Bachelor of Arts in Linguistics with Honours

Background

The Bachelor of Arts in Linguistics with Honours programme at the Faculty of Education, Language and Communication is a distinguished three-year academic curriculum focusing on linguistic theories, Borneo languages, literature, media, and culture. Established in the 2014/2015 academic session, the programme aims to equip graduates with extensive knowledge of communication skills and analytical abilities while navigating social and cultural contexts. It integrates linguistic exploration through research and critical thinking while also developing cognitive, digital, and leadership skills that are relevant to current societal trends.

Programme Educational Objectives

The Bachelor of Arts in Linguistics with Honours aims to produce graduates who are:

1. Knowledgeable in the field of linguistics and able to demonstrate cognitive and practical skills in language-related activities.
2. Proficient in communication, capable of leading and taking responsibility in team tasks, and able to contribute to the community.
3. Skilled in information management, practising ethics and professionalism, and applying entrepreneurial knowledge to lifelong learning.

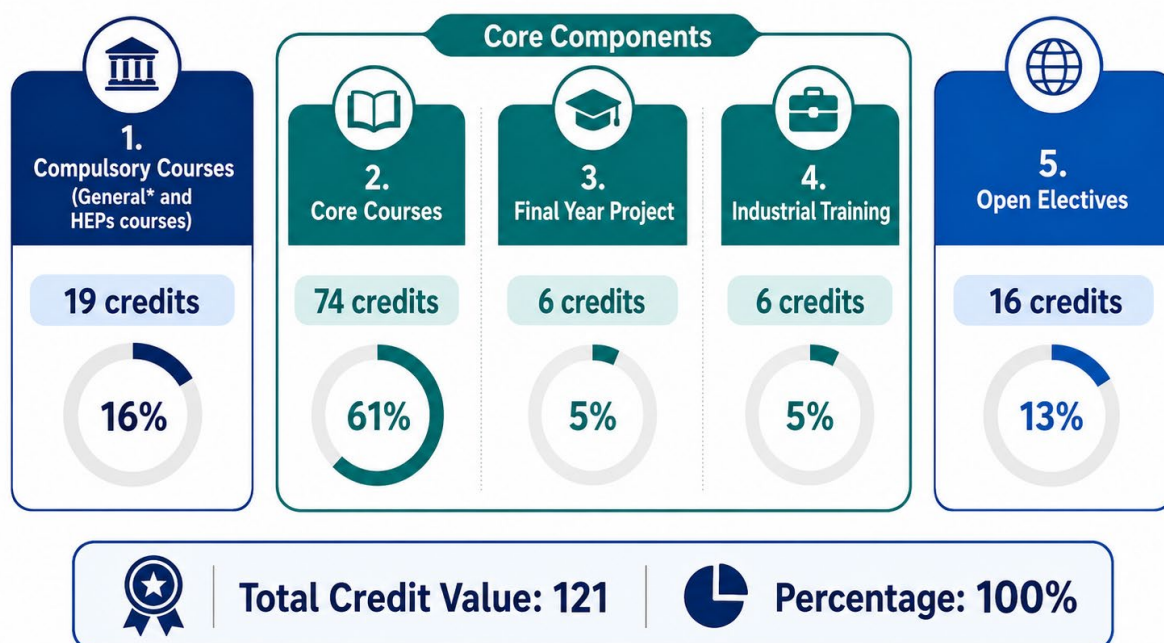
Programme Learning Outcomes

1. Apply holistic and comprehensive knowledge and understanding of linguistic aspects and language.
2. Present cognitive skills in various language environments.
3. Demonstrate practical skills in various language-related activities.
4. Practise interpersonal skills in group work.
5. Display communication skills in handling and professionally shouldering social responsibilities in various contexts.
6. Exhibit digital skills in handling information comprehensively.
7. Master numeracy skills in the field of linguistic research.
8. Demonstrate leadership, autonomy, and responsibility skills in teamwork.
9. Cultivate lifelong learning to enhance personal skills.
10. Display entrepreneurial skills towards building competitive human capital.
11. Exercise ethics and professionalism in work management.

Programme Structure and Content

Curriculum Structure for Bachelor of Arts in Linguistics with Honours

Total graduating credits: 121



List of Courses Offered

YEAR 1 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PPD1041	Soft Skills & Fundamentals of Volunteerism	1	Generic
MPU31102 MPU3142	Malaysian Nation-State Aspiration / Malay Language for Communication 2	2	Local International
MPU3162	Integrity and Anti-Corruption	2	MPU
PBL1013	Introduction to Linguistics	3	Programme Core
PBL1063	Morphology	3	Programme Core
PBL1173	Phonetics and Phonology	3	Programme Core
PBL1033	Dialectology	3	Programme Core
PBL1113	Language Variation	3	Programme Core
Total Credits		20	
YEAR 1 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
MPUXXX2	Credited Co-Curriculum	2	Refer MPU courses
MPU31112 MPU31122	Philosophy and Current Challenges / Malaysian Citra	2	Local International
MPU3222	Foundation of Entrepreneurship Inculturation	2	MPU
PBI1102 OR PBI1092	Academic English 1 OR Academic English 2	2	Generic CEFR B1 and below CEFR B2 and below
PBL1183	Discourse Analysis	3	Programme Core
PBL1193	Communication Linguistics	3	Programme Core
PBL1123 PBL1133 PBL1143 PBL1153	Sarawak Malay Dialect Level 1 OR Iban Language Level 1 OR Bidayuh Language Level 1 OR Melanau Language Level 1	3	Borneo Language - Core Elective
PBB1013 OR PBS1023	Introduction to Language and Media OR Introduction to Literature and Culture	3	Component - Core Elective
Total Credits		20	
YEAR 2 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBI1072 OR PBI1082	English for Professional Communication OR English for Occupational Purposes	2	Generic Prerequisite: *Pass PBI1102 Academic English 1 Prerequisite: *Pass PBI1092 Academic English 2
PBL2013	Semantics	3	Programme Core

PBL2093	Language and Computing	3	Programme Core
PBL2223	Psycholinguistics	3	Programme Core
PBL2183	Sarawak Malay Dialect Level 2	3	Borneo Language - Core Elective
PBL2193	OR Iban Language Level 2		
PBL2203	OR Bidayuh Language Level 2		
PBL2213	OR Melanau Language Level 2		
PBB2013	Language Influence in Media	3	Component - Core Elective
PBS2013	OR National Literature		
	University Elective Course 1	3	University Elective
Total Credits		20	
YEAR 2 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
MPU3382	Artificial Intelligence and Digital Trends	2	MPU
PBL2083	Sociolinguistics	3	Programme Core
PBL2254	Introduction to Anthropological Linguistics	4	Programme Core
PBP2014	Research Methodology	4	Programme Core
PBL2144	Borneo Language I (Sarawak Malay Dialect)	4	Borneo Language - Core Elective
PBL2154	OR Borneo Language II (Iban Language)		
PBL2164	OR Borneo Language III (Bidayuh Language)		
PBL2174	OR Borneo Language IV (Melanau Language)		
PBB2023	Language and Technology	3	Component - Core Elective
PBS2043	OR Borneo-Kalimantan Literature		
Total Credits		20	
YEAR 3 INTERSESSION			
Course Code	Course Name	Credit Hours	Remarks
PBP2046	Industrial Training	6	Programme Core
Total Credits		6	
YEAR 3 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBL3013	Pragmatics	3	Programme Core
PBL3023	Syntax	3	Programme Core
PBL3083	Historical Linguistics	3	Programme Core
PBP3013	Final Year Project 1	3	Programme Core
PBB3013	Media and Persuasive Language	3	Component - Core Elective
PBS3033	OR Popular Culture		
	University Elective Course 2	3	University Elective
Total Credits		18	
YEAR 3 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBM2072	Malay Language	2	Generic
PBL3063	Linguistics and Translation	3	Programme Core

PBL3073	Lexicography	3	Programme Core
PBP3023	Final Year Project 2	3	Programme Core
PBB3023	Proofreading and Editing OR	3	Component - Core Elective
PBS3043	Presentation of Literature		
PBB3033	Media Content and Publishing OR	3	Component - Core Elective
PBS3053	Appreciation of Archipelago Heritage and Culture		
Total Credits		17	

Final Year Project

One of the major components of the programme is the compulsory final-year project for all students. A total of six (6) credits is allocated to this course, which is divided into Final Year Project 1 and Final Year Project 2, conducted over two (2) semesters. This course is offered in the third year of study, specifically during the fifth and sixth semesters.

The primary objective of the final-year project is to provide students with practical research experience in linguistic aspects. Each student will be assigned a supervisor to ensure that the research aligns with the course's objectives. The outcome of the research is assessed through oral presentations and scholarly writing.

Through this project, students will have the opportunities to enhance their analytical, communicative, and problem-solving skills as they apply the knowledge accumulated throughout their studies to identify problems or authentic issues within the field of linguistics.

Industrial Training

Another major component of this programme is the PBP3116 Industrial Training, which is compulsory for all students. A total of six (6) credits are allocated to this course, and students are required to complete at least 12 weeks of industrial training at private companies or government agencies. The industrial training will take place during the inter-session period of Year 2 of the programme.

The primary purpose of this training is to provide students with early exposure to the practical application of advanced linguistic knowledge within industry settings. Throughout the training, students are required to prepare an industrial training report. Both students and prospective host organisations will be provided with guidelines to facilitate the process. While students are responsible for identifying an organisation or company suitable for their training, they must first obtain approval from the faculty. Students are encouraged to propose or identify an appropriate organisation or company in Year 2, Semester 2.

Assessment will be based on several criteria, including attendance at the workplace, discipline, communication skills, ability to work collaboratively in groups, and their capacity to identify problems or issues faced by the organisation, along with suggestions for solving these problems and improving organisational performance where applicable.

This industrial training aims to develop students' analytical and communication skills, enhance their ability to work effectively in groups, and enable them to apply their accumulated knowledge to address real-world linguistic issues. Additionally, the training will improve students' teamwork skills and proficiency in using ICT for tasks related to the field of linguistics.

Course Synopsis

Year / Semester	Course Code and Title	Course Synopsis
Year 1 Semester 1	PBL1013 Introduction to Linguistics	This course introduces fundamental concepts in linguistics and systematic approaches to understanding language structure, use and variation.
	PBL1033 Dialectology	This course discusses dialect variation based on geographical and social factors, as well as methods for identifying and analysing linguistic differences within society.
	PBL1063 Morphology	This course examines word structure and formation, as well as morphological processes in analysing the form and function of words in language.
	PBL1113 Language Variation	This course examines variation in language use based on social, geographical and situational factors, and its relationship with identity and society.
	PBL1173 Phonetics and Phonology	This course discusses the production, features, and perception of speech sounds, as well as sound systems and patterns in analysing the organisation of sounds in a language.
	PBL1183 Discourse Analysis	This course discusses the structure, functions, and use of language in discourse, as well as methods for analysing meaning based on social and communicative contexts.
	PBL1193 Communication Linguistics	This course discusses language use in the communication process and the linguistic, social, and contextual factors that influence the delivery and interpretation of messages.
	PBL1123 Sarawak Malay Dialect Level 1	This course introduces basic vocabulary and simple structures of the Sarawak Malay Dialect to develop everyday communication skills in the context of Borneo languages.
	PBL1133 Iban Language Level 1	This course introduces basic vocabulary and simple structures of the Iban language to develop everyday communication skills in the context of Borneo languages.
	PBL1143 Bidayuh Language Level 1	This course introduces basic vocabulary and simple structures of the Bidayuh language to develop everyday communication skills in the context of Borneo languages.

	PBL1153 Melanau Language Level 1	This course introduces basic vocabulary and simple structures of the Melanau language to develop everyday communication skills in the context of Borneo languages.
	PBB1013 Introduction to Language and Media	This course introduces the relationship between language and media, as well as the role of language in meaning-making, information delivery and communication across various media platforms.
	PBS1023 Introduction to Literature and Culture	This course introduces fundamental concepts of literature and culture and their relationship in shaping thought, identity and society.
Year 2 Semester 1	PBL2013 Semantics	This course discusses concepts and relations of meaning in language, as well as methods for analysing meaning at the word, phrase, and sentence levels.
	PBL2093 Language and Computing	This course discusses the relationship between language and computing technology, as well as language-processing applications in solving linguistic problems.
	PBL2223 Psycholinguistics	This course discusses the relationship between language and cognitive processes in language acquisition, comprehension, production, and processing.
	PBL2183 Sarawak Malay Dialect Level 2	This course develops the use of advanced vocabulary and short-form writing skills for communication in various contexts of the Sarawak Malay Dialect.
	PBL2193 Iban Language Level 2	This course develops the use of advanced vocabulary and short-form writing skills for communication in various contexts of the Iban language.
	PBL2203 Bidayuh Language Level 2	This course develops the use of advanced vocabulary and short-form writing skills for communication in various contexts of the Bidayuh language.
	PBL2213 Melanau Language Level 2	This course develops the use of advanced vocabulary and short-form writing skills for communication in various contexts of the Melanau language.
	PBB2013 Influence of Language in the Media	This course examines the influence of language use in media on the formation of meaning, perceptions and societal responses.
	PBS2013 National Literature	This course examines the development, themes and role of national literature in reflecting identity, values and societal experiences.
Year 2 Semester 2	PBL2083 Sociolinguistics	This course examines the relationship between language and society, as well as the influence of social factors on language variation, choice and use.
	PBL2254 Introduction to Anthropological Linguistics	This course discusses the relationship between language, culture, and society, as well as the role of language in shaping identity, thought, and cultural practices.
	PBP2014 Research Methodology	This course examines research principles and methods, as well as the processes of planning, collecting, analysing and interpreting data systematically.
	PBL2144 Borneo Language I (Sarawak Malay Dialect)	This course examines the history, structure and linguistic variation of the Sarawak Malay Dialect, as well as its use in the context of Borneo languages and society.
	PBL2154 Borneo Language II (Iban Language)	This course examines the history, structure and linguistic variation of the Iban language, as well as its use in the context of Borneo languages and society.
	PBL2164 Borneo Language III (Bidayuh Language)	This course examines the history, structure and linguistic variation of the Bidayuh language, as well as its use in the context of Borneo languages and society.

	PBL2174 Borneo Language IV (Melanau Language)	This course examines the history, structure and linguistic variation of the Melanau language, as well as its use in the context of Borneo languages and society.
	PBB2023 Language and Technology	This course examines the relationship between language and technology, as well as digital applications in language production, processing and use.
	PBS2043 Borneo-Kalimantan Literature	This course examines the works, themes and literary traditions of Borneo-Kalimantan and their relationship with local culture, identity and society.
Year 2 Intersession	PBP2046 Industrial Training	This course provides workplace-based learning experience to apply knowledge and skills in a professional environment while developing competence, ethics, and graduate employability.
Year 3 Semester 1	PBL3013 Pragmatics	This course examines language use and meaning in relation to context, speaker intention and the relationship between speaker and listener.
	PBL3023 Syntax	This course discusses sentence structure and formation, as well as the principles governing relationships between words and phrases in a language.
	PBL3083 Historical Linguistics	This course discusses language change and development over time, as well as historical relationships among languages.
	PBP3013 Final Year Project 1	This course guides students in systematically planning research through the formulation of research problems, objectives, literature review and research methodology.
	PBB3013 Media and Persuasive Language	This course examines the use of language strategies in media to influence audience perceptions, attitudes and actions.
	PBS3033 Popular Culture	This course examines the forms, development and influence of popular culture and its relationship with identity, media and society.
Year 3 Semester 2	PBL3063 Linguistics and Translation	This course discusses linguistic concepts and principles in the translation process, as well as the application of language analysis in producing accurate and contextually appropriate translations.
	PBL3073 Lexicography	This course examines the principles and methods of dictionary compilation, as well as the processes of collecting, selecting and describing lexical information.
	PBP3023 Final Year Project 2	This course guides students in systematically conducting, analysing and reporting research based on the research proposal developed previously.
	PBB3023 Proofreading and Editing	This course examines the principles and techniques of proofreading and editing to produce accurate, clear and effective texts.
	PBS3043 Presentation of Literature	This course examines the appreciation and adaptation of literary works through various forms of creative performance.
	PBB3033 Media Content and Publishing	This course examines the planning, production and management of media content, as well as publishing processes across various platforms.
	PBS3053 Appreciation of Archipelago Heritage and Culture	This course examines the diversity of Nusantara heritage and culture, as well as its appreciation, comparison and preservation in contemporary society.

Study Plan

TAHUN 1 SEMESTER 1	TAHUN 1 SEMESTER 2	TAHUN 2 SEMESTER 1	TAHUN 2 SEMESTER 2	TAHUN 3 SEMESTER 1	TAHUN 3 SEMESTER 2
PPD1041 Kemahiran Insaniah & Asas Kesukarelawan (1) Pengukuhan	MPUXXX2 Kokurikulum Berkredit (2) Rujuk kursus MPU	PBI1072 atau PBI1082 English for Professional Communication atau English for Occupational Purposes (2) Generik • Prasyarat: Lulus PBI1102 Academic English 1 atau Lulus PBI1092 Academic English 2	MPU3382 Kecerdasan Buatan dan Trend Digital (2) MPU	PBL3013 Pragmatik (3) Teras Program	PBM2072 Bahasa Melayu (2) Generik
MPU31102 / MPU3142 Aspirasi Negara Bangsa / Bahasa Melayu Komunikasi 2 (2) MPU - Warganegara / Bukan warganegara	MPU31112 / MPU31122 Falsafah dan Cabaran Semasa / Malaysian Citra (2) MPU - Warganegara / Bukan warganegara	PBL2013 Semantik (3) Teras Program	PBL2083 Sosiolinguistik (3) Teras Program	PBL3023 Sintaksis (3) Teras Program	PBL3063 Linguistik dan Terjemahan (3) Teras Program
MPU3162 Integriti dan Anti-Rasuah (2) MPU	MPU3222 Asas Pembudayaan Keusahawanan (2) MPU	PBL2093 Bahasa dan Pengkomputeran (3) Teras Program	PBL2254 Pengantar Linguistik Antropologi (4) Teras Program	PBL3083 Linguistik Sejarah (3) Teras Program	PBL3073 Leksikografi (3) Teras Program
PBL1013 Pengantar Linguistik (3) Teras Program	PBI1102 atau PBI1092 Academic English 1 atau Academic English 2 (2) Generik CEFR B1 ke bawah atau CEFR B2 ke bawah	PBL2223 Psikolinguistik (3) Teras Program	PBP2014 Metodologi Penyelidikan (4) Teras Program	PBP3013 Projek Tahun Akhir 1 (3) Teras Program	PBP3023 Projek Tahun Akhir 2 (3) Teras Program
PBL1063 Morfologi (3) Teras Program	PBL1183 Analisis Wacana (3) Teras Program	PBL2183 / PBL2193 / PBL2203 / PBL2213 Dialek Melayu Sarawak Peringkat 1 / Bahasa Iban Peringkat 2 / Bahasa Bidayuh Peringkat 2 / Bahasa Melanau Peringkat 2 (3) Bahasa Borneo – Teras Elektif	PBL2144 / PBL2154 / PBL2164 / PBL2174 Bahasa Borneo I (Dialek Melayu Sarawak) / Bahasa Borneo II (Bahasa Iban) / Bahasa Borneo III (Bahasa Bidayuh) / Bahasa Borneo IV (Bahasa Melanau) (4) Bahasa Borneo – Teras Elektif	PBB3013 atau PBS3033 Media dan Bahasa Pemujikan atau Budaya Populer (3) Komponen – Teras Elektif	PBB3023 atau PBS3043 Pembacaan Prof dan Penyuntingan atau Persembahan Kesusasteraan (3) Komponen – Teras Elektif
PBL1173 Fonetik dan Fonologi (3) Teras Program	PBL1193 Linguistik Komunikasi (3) Teras Program	PBB2013 atau PBS2013 Pengaruh Bahasa dalam Media atau Kesusasteraan Nasional (3) Komponen – Teras Elektif	PBB2023 atau PBS2043 Bahasa dan Teknologi atau Kesusasteraan Borneo-Kalimantan (3) Komponen – Teras Elektif	Kursus Elektif Universiti 2 (3) Elektif Universiti	PBB3033 atau PBS3053 Kandungan Media dan Penerbitan atau Apresiasi Warisan dan Budaya Nusantara (3) Komponen – Teras Elektif
PBL1033 Dialektologi (3) Teras Program	PBL1123 / PBL1133 / PBL1143 / PBL1153 Dialek Melayu Sarawak Peringkat 1 / Bahasa Iban Peringkat 1 / Bahasa Bidayuh Peringkat 1 / Bahasa Melanau Peringkat 1 (3) Bahasa Borneo – Teras Elektif	Kursus Elektif Universiti 1 (3) Elektif Universiti			
PBL1113 Variasi Bahasa (3) Teras Program	PBB1013 atau PBS1023 Pengantar Bahasa dan Media atau Pengantar Sastra dan Budaya (3) Komponen – Teras Elektif				
JUMLAH KREDIT: 20	JUMLAH KREDIT: 20	JUMLAH KREDIT: 20	JUMLAH KREDIT: 20	JUMLAH KREDIT: 18	JUMLAH KREDIT: 17
TAHUN 2 ANTARSESI					
PBP2046 Latihan Industri (6) Teras Program					
JUMLAH KREDIT: 6					

07

Strategic Communication

STRATEGIC COMMUNICATION

Bachelor of Communication with Honours (Strategic Communication)

Background

This programme aims to produce graduates with analytical, critical, and practical skills in the field of strategic communication. Graduates will be equipped with leadership skills that enable them to become responsible in communicating objectively and creatively. Graduates from this programme will be able to optimise the use of thorough and strategic communication tools for them to adapt their knowledge to the dynamic global environment.

Programme Educational Objectives

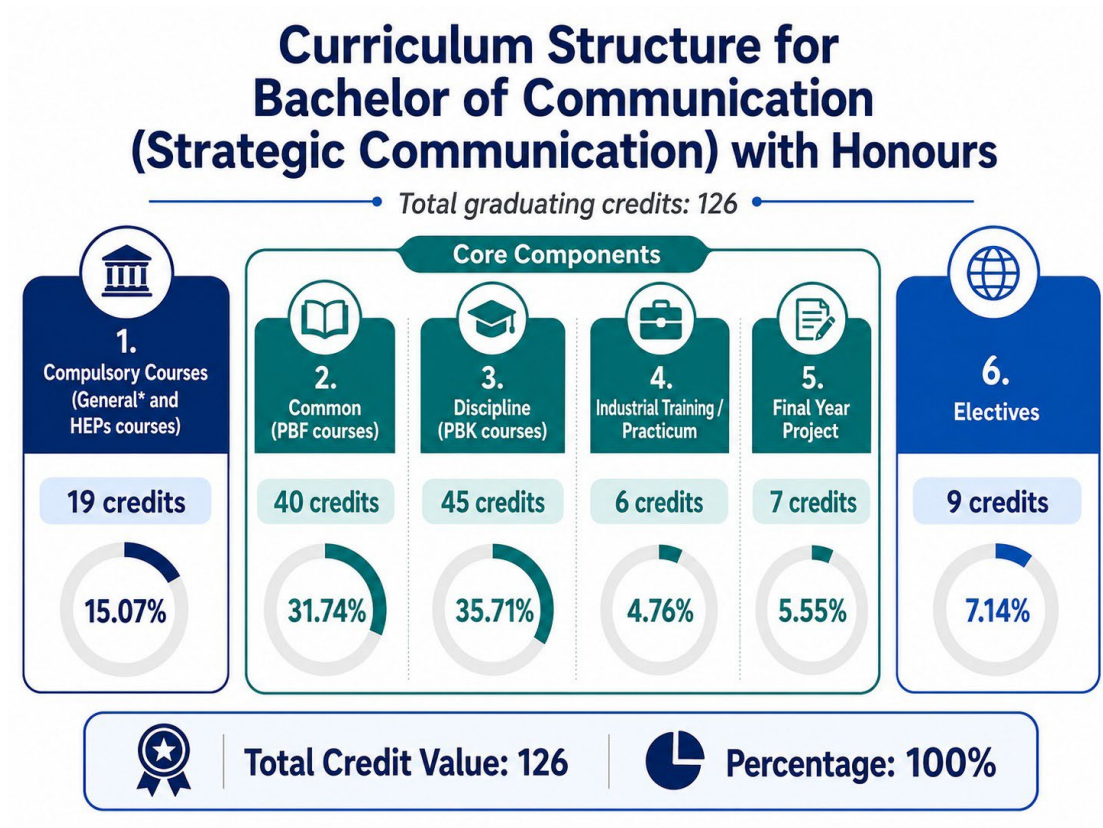
The Bachelor of Communication with Honours (Strategic Communication) aspires to produce graduates who:

1. Possess critical, analytical, and practical strategic communication skills
2. Possess good leadership skills with the capabilities of communicating objectively, creatively, and responsibly
3. Are able to optimise the use of integrated and strategic communication tools
4. Are able to adapt in a dynamic global environment

Programme Learning Outcomes

1. Familiarise with theories, principles, processes, concepts and practices in strategic communication.
2. Employ effective communication skills professionally in disseminating information to the audience through multiple channels.
3. Integrate effective interpersonal communication skills both verbally and nonverbally in executing roles and responsibilities.
4. Establish professional values and legal, cultural, religious and ethical awareness when performing individual or group tasks.
5. Exhibit leadership characteristics through ethical communication and teamwork ability.
6. Display critical and analytical thinking in gathering and interpreting information to solve issues related to strategic communication.
7. Engage lifelong learning skills for self and professional career development.
8. Explore entrepreneurial skills in strategic communication.
9. Demonstrate practical communication skills in managing projects and solving problems.
10. Interpret statistical data from strategic communication research conducted.
11. Apply digital and multimedia literacy through collaboration in designing and presenting projects and research.

Programme Structure and Content



List of Courses Offered

YEAR 1 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PPD1041	Soft Skills and Volunteerism	1	Remedial
MPU31102 MPU3142	Malaysian Nation-State Aspiration Malay Language for Communication 2	2	Local International
PBF1043	Philosophy of Communication	3	Faculty Core
PBK1013	Interpersonal Communication	3	Programme Core
PBK1143	Strategic Speech Communication	3	Programme Core
	Elective Course 1	3	Elective
Total credits		15	
YEAR 1 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
MPUXXX2	Credited Co-Curriculum	2	Refer to MPU courses
MPU31112 MPU31122	Philosophy and Current Issues Malaysian Citra	2	Local International
MPU3162	Integrity and Anti-Corruption	2	MPU
PBF1023	Communication and Society	3	Core
PBF1033	Introduction to Media Politics	3	Core
PBF1043	Media History	3	Core
PBI1102 OR PBI1092	Academic English 1 OR Academic English 2	2	Generic CEFR High B1 and Below CEFR Low B2 and Above
Total credits		17	
YEAR 2 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
MPU3222	Foundation of Entrepreneurship Cultivation	2	MPU
PBM2072	Malay Language	2	Generic
PBK2044	Communication Theory	4	Core
PBK2134	Communication Law and Policy	4	Core
PBK2153	Principles and Practices of Strategic Communication	3	Core
	Elective Course 2	3	Elective
PBI1072 OR PBI1082	English for Professional Communication OR English for Occupational Purposes	2	Generic Prerequisite: *PBI1102 Academic English 1 Prerequisite: *PBI1092 Academic English 2
Total credits		20	
YEAR 2 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBF2054	Risk and Crisis Communication	4	Core
PBF2074	Research Method for Communication	4	Core
PBF2093	Media Psychology	3	Core

PBF2173	Media, Gender and Identity	3	Core
MPU3382	Artificial Intelligence and Digital Trends	2	MPU
	Elective Course 3	3	Elective
Total credits		19	
YEAR 3 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBK3064	Mass Media	4	Core
PBF3103	Statistics for Communication	3	Core
PBK3164	Strategies in New Media Communication	4	Core
PBK3174	News Writing Across Platforms	4	Core
Total credits		15	
YEAR 3 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBF3164	Media Economics	4	Core
PBK3084	Advertising and Marketing Communication	4	Core
PBF3123	Communication in Negotiation	3	Core
PBK3184	Multimedia Production for Strategic Communication	4	Core
PBF3133	Final Year Project I	3	Core
Total credits		18	
YEAR 4 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBK4194	Seminar on Issues in Strategic Communication	4	Core
PBK4204	Strategic Campaign and Event Management	4	Core
PBF4184	Political Communication and Public Opinion	4	Core
PBF4144	Final Year Project II	4	Core
Total credits		16	
YEAR 4 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBF4156	Industrial Training	6	Core
Total credits		6	

Final Year Project

The final-year project is another major component of the programme and is compulsory for all students. A total of seven (7) credits is allocated for this course, and students are required to complete PBF3133 Final Year Project I and PBF4144 Final Year Project II over two (2) semesters. This course is offered in the third and fourth year of study, i.e., during the sixth (6) and seventh (7) semesters. The purpose of this final year project is to provide students with the experience of conducting independent research on issues related to media and communication.

At the end of the project, students are required to produce an undergraduate thesis. Each final-year student will be assigned a supervisor. The supervisor will ensure that the

research is relevant to the objectives of the course. Students will be evaluated based on oral presentations and the submitted undergraduate thesis.

By completing the final-year project, students would be able to develop analytical and communicative skills and apply the knowledge that they have learnt to identify problems or issues in the areas of media and communication to propose practical recommendations.

Industrial Training

One major component of the programme is PBF4156 Industrial Training, which is compulsory for all students. A total of six (6) credits are allocated to this course, and all students are required to undergo industrial training for a period of 12 weeks at private companies or government agencies. Industrial training will be carried out in the final semester of the programme.

The purpose of this training is to provide students with the experience, understanding and exposure to the working environment through professional guidance and advice from the industry. It would provide students with the opportunity to apply the knowledge and skills learnt from the various courses in the programme. While students are responsible for identifying an organisation/company, they must obtain the faculty's approval via the Programme Coordinator. All students are required to propose or identify the organisation/company appropriate for their programme in Year 4 Semester 1. Both students and prospective companies or organisations will be provided with guidelines on industrial training.

At the end of the industrial training, students are required to prepare an industrial training report. Students will be assessed based on their attendance at the workplace, level of discipline at work, ability to communicate and work in groups, and capacity to identify problems and issues faced by the company or the organisation, if applicable, as well as suggestions on solving problems and improving the performance of the company or organisation, if given the opportunity. Through the industrial training experience, students are expected to develop analytical and communicative skills, as well as professionalism and ethics that would prepare them for the working world.

Course Synopsis

YEAR 1 SEMESTER 1	
PBF1013 Philosophy of Communication	This course contextualises the philosophical and historical development of communication within world civilisations.
PBK1013 Interpersonal Communication	This course is designed to introduce students to the complexities of communication in human relationships and help them improve their skills in interpersonal communication.
PBK1143 Strategic Speech Communication	This course emphasises the theoretical and practical aspects of effective public speaking, including techniques to calm speech anxiety, effective delivery, body language, speech writing and persuasion techniques, the power of language, and more.
YEAR 1 SEMESTER 2	
PBF1023 Communication and Society	This course presents and discusses the changes in patterns of communication within a society by focusing on the historical transition from traditional communication system, its transformation processes to its contemporary modern forms.
PBF1033 Introduction to Media Politics	This course highlights in detail the range of academic topics in political science and media politics to include theoretical approaches and definition of politics in the context of formal government institutions, power relations, value systems and public policies.
PBF1043 Media History	This course retrospects each type of media in history in Malaysia and engages students in understanding and valuing the significance of changes in the media that bring to the current setting of society.
YEAR 2 SEMESTER 1	
PBK2044 Communication Theory	This course offers an introduction to the various models and theories in the field of communication, which includes verbal and nonverbal communication, intrapersonal and interpersonal communication, group communication, intercultural communication, and mass communication.
PBK 2134 Communication Law And Policy	This course introduces the communication law and policy that directly shape how the media operate, that determine the content and channels of expression.
PBK2153 Principles and Practices of Strategic Communication	This course is divided into a series of effective strategic public relations approaches. Discussions will centre on contemporary practices and principles of strategic public relations.
YEAR 2 SEMESTER 2	
PBF2054 Risk and Crisis Communication	This prepares students with the knowledge and comprehensive guidelines to analyse and resolve risk challenges through communication and the procedures for creating strategic crisis communications plans and responding to crises strategically when they occur.
PBF2074 Research Method for Communication	This course introduces a wide range of issues and/or concepts in communication research methodology. In this course, students are expected to acquire relevant knowledge and basic skills needed to carry out a research project from the conceptualisation level, formulating the statement of research problem, literature review, data collection, data analysis and report writing.
PBF2093 Media Psychology	The course introduces students to the application of psychological concepts in the media.
PBF2173 Media, Gender and Identity	This course examines the role of the media in constructing ideas about gender and identity in society.

YEAR 3 SEMESTER 1	
PBK3064 Mass Media	This course introduces students to all areas of mass communication; encompassing print and broadcast journalism, advertising and public relations, television and film, new media and media convergence; as well as the information superhighway.
PBF3103 Statistics for Communication	This course introduces students to statistical concepts in various fields of the social sciences.
PBK3164 Strategies in New Media Communication	This course provides an overview and trends of new media and its connection to communication as it discusses the implications of the shift between traditional and new media.
PBK 3174 News Writing across Platforms	This course discusses definition, characteristics and types of news. The emphasis is given to developing the ability to write good-quality news stories that are comprehensive, clear and interesting, which are suitable for media across different platforms.
YEAR 3 SEMESTER 2	
PBF3164 Media Economics	This course looks into the changing economic forces that direct and limit the choices of decision-makers across the media.
PBK3084 Advertising and Marketing Communication	The course is designed to introduce the students to advertising and marketing foundations. The course also includes creative processes for advertisements, integrated marketing communication elements, as well as social issues, ethics, regulation, and responsibility.
PBF 3123 Communication in Negotiation	This course aims to advance the students' understanding of the art of negotiation and persuasion by providing a detailed review of the principles, strategies, media, techniques, and implications of such practices from the traditional to the modern information age.
PBK 3184 Multimedia Production for Strategic Communication	This course introduces the students to concepts of desktop publishing (DTP), which include an overview of word processing, graphic and page composition. Students will be familiar with the concept of layout, message, colour, typography, format and components of various publications.
PBF3133 Final Year Project I	This course aims to introduce and provide understanding of methods for writing and conducting research systematically.
YEAR 4 SEMESTER 1	
PBK4194 Seminar on Issues in Strategic Communication	This course aims to develop deeper understanding and analysis on the theoretical, conceptual and practical issues within the interdisciplinary field of media and communications; with special reference to the study of strategic communication through interactive sessions like in-class discussions and seminar.
PBK4204 Strategic Campaign and Event Management	This course exposes the students to planning, implementing and evaluating actual campaigns and events.
PBF4184 Political Communication and Public Opinion	The purpose of this course is to introduce students to foundational theories, research, and practices in the field of political communication and public opinion. Political communication can be defined as the connection concerning politics and citizens and the interaction modes that connect these groups to each other.
PBF4144 Final Year Project II	This course aims to provide deeper understanding on research methodology, including the design or construction of instrument and analysis of data.
YEAR 4 SEMESTER 2	
PBF4156 Industrial Training	Students are to undergo the industrial training for twelve weeks at the agency of their choice. The course provides an opportunity for students to practise what they have learned.

Study Plan

Bachelor of Communication (Strategic Communication) with Honours [Road Map]	Year 1 Semester 1	PBF1013 Philosophy of Communication	PBK1013 Interpersonal Communication	PBK1143 Strategic Speech Communication		PPD1041 Softskills & Basic Volunteerism	MPU3192 Appreciation of Ethics and Civilization	Elective Courses	PBI1XX2 Generic English 1
	Year 1 Semester 2	PBF1023 Communication and Society	PBF1033 Introduction to Media Politics	PBF1043 Media History		MPU3182 Philosophy and Current Issues	MPUXXXX University Courses	MPUXXX2 Credited Co- curricular	PBI1XX2 Generic English 2
	Year 2 Semester 1	PBK2044 Communication Theory	PBK 2134 Communication Law and Policy	PBK2153 Principles and Practices of Strategic Communication			MPU3222 Foundation of Entrepreneurship Inculturation	Elective Courses	PBM2072 Malay Language
	Year 2 Semester 2	PBF2054 Risk and Crisis Communication	PBF2074 Research Method for Communication	PBF2093 Media Psychology	PBF2173 Media, Gender and Identity			Elective Courses	
	Year 3 Semester 1	PBK3064 Mass Media	PBF3103 Statistics for Communication	PBK3164 Strategies in New Media Communication	PBK 3174 News Writing Across Platforms				
	Year 3 Semester 2	PBF3164 Media Economics	PBK3084 Advertising and Marketing Communication	PBF 3123 Communication in Negotiation	PBK 3184 Multimedia Production for Strategic Communication	PBF3133 Final Year Project I			
	Year 4 Semester 1	PBK4194 Seminar on Issues in Strategic Communication	PBK4204 Strategic Campaign and Event Management	PBF4184 Political Communication and Public Opinion	PBF4144 Final Year Project II				
	Year 4 Semester 2	PBF4156 Industrial Training							

08

English for Global Communication

ENGLISH FOR GLOBAL COMMUNICATION

Bachelor of Arts in English for Global Communication with Honours

Background

English is a language widely used for global communication in the fields of international trade and business, research, technology, and industry. The ability to communicate effectively in English enables one to connect with and participate actively in the international community as a global citizen.

The Bachelor of Arts in English for Global Communication with Honours is a four-year degree programme. This programme equips prospective students with the knowledge, competence, and awareness to use English as an important tool for communication in a globalised world. The main medium of instruction for this programme is English.

Programme Educational Objectives

The Bachelor of Arts in English for Global Communication with Honours has set goals in producing graduates who are:

1. Knowledgeable and proficient in the English language and able to apply that knowledge for various communicative needs in local and global situations.
2. Able to demonstrate quality leadership, group skills and professionalism in addressing current complex challenges and seek solutions to real-world issues related to language and communication.
3. Ethical and credible in performing academic, social, and professional roles and responsibilities in the English language and global communication.
4. Skilled in entrepreneurship and able to recognise lifelong learning as a necessity for personal and professional development.

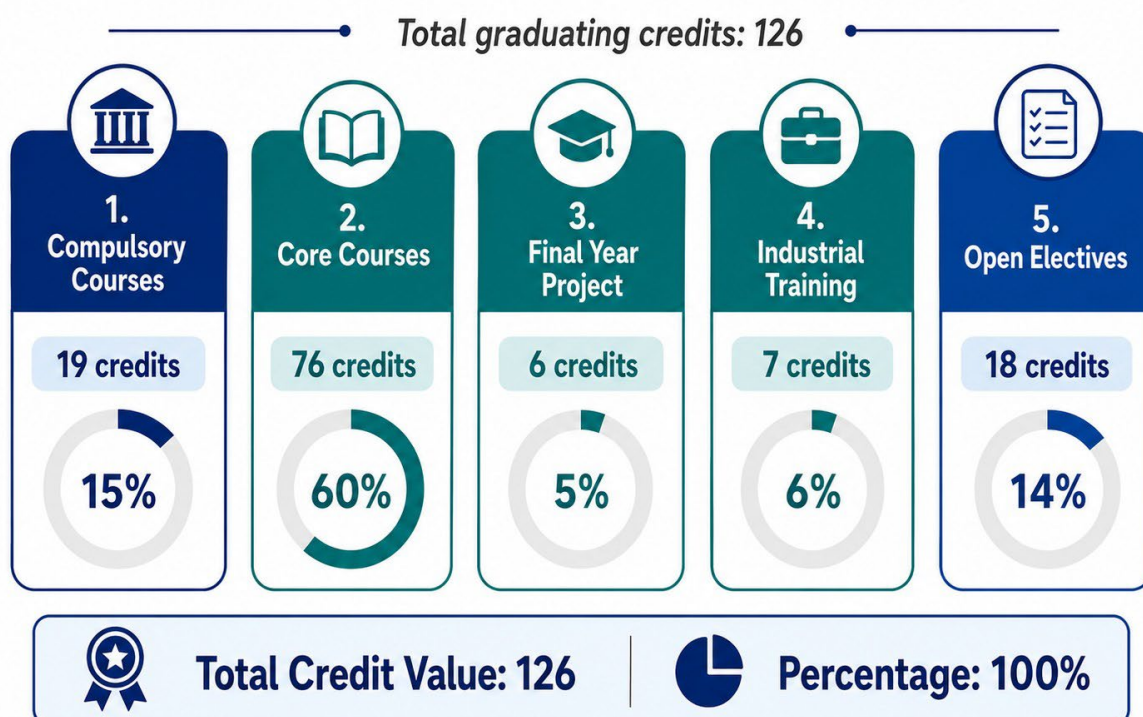
Programme Learning Outcomes

1. Demonstrate mastery of knowledge and competence in the English language through oral and written communication.
2. Apply skills and knowledge in the English language for various communicative needs effectively in local and global environments.
3. Employ a broad range of essential methods and procedures to handle present and complex challenges by investigating issues and finding solutions to complex problems in language and communication.
4. Work together with different people in diverse learning and working communities as well as other groups locally and internationally.

5. Convey ideas in both written and oral communication using appropriate and different forms of presentation with confidence in various contexts and environments.
6. Use a broad range of information, media, and technology applications to support study and/or work.
7. Combine numerical and graphical/visual data for study/work.
8. Display leadership and professionalism in managing responsibilities effectively in various contexts and environments.
9. Manage information effectively for professional development and lifelong learning in the context of globalisation.
10. Demonstrate entrepreneurial competency with selected project(s) for career development.
11. Demonstrate adherence and the ability to identify ethical issues, make decisions ethically, and act professionally within the varied social and professional environments and practices.

Programme Structure and Content

Curriculum Structure for Bachelor of Arts in English for Global Communication with Honours



List of Offered Courses

YEAR 1 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PPD1041	Soft Skills and Volunteerism	1	Remedial
MPU31102	Aspirasi Negara Bangsa (ANB) (for local students)	2	MPU
MPU3222	Foundation of Entrepreneurship Cultivation	2	MPU
MPU3382	Artificial Intelligence and Digital Trends	2	MPU
PBW1013	Introduction to Language	3	Core
PBW1023	Sounds of English	3	Core
PBW1033	Structure of English	3	Core
PBI1092	Academic English 2	2	Generic CEFR Low B2 and Above
Total credits		18	
YEAR 1 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
MPUXXX2	Credited Co-Curriculum	2	Refer to MPU courses
MPU31112	Falsafah dan Cabaran	2	MPU
MPU31122	Citra Malaysia (for international students)	2	MPU
PBM2072 PBM2082	Malay Language (for local students) Advanced Malay Language for Communication (for international students)	2	Generic
PBW1043	Critical Reading	3	Core
PBZ1043	Principles and Practices of Strategic Communication	3	Core
PBZ1053	Communication and Media Theories	3	Core
	Elective Course 1	3	Elective
Total credits		18	
YEAR 2 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBW2053	World Englishes	3	Core
PBW2063	Listening and Speaking	3	Core
PBW2073	Technical Writing	3	Core
PBW2083	ICT for Language and Communication	3	Core
PBW2093	Language, Culture and Communication	3	Core
Total credits		15	
YEAR 2 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBW2103	Digital Design and Development	3	Core
PBW2113	Diplomacy and International Relations	3	Core
PBW2124	Research Methodology	4	Core
PBW2133	Translation and Interpretation	3	Core
PBW2143	Psychology of Language	3	Core
PBZ2093	Strategic Communication in Business and Professions	3	Core
Total credits		19	
YEAR 3 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks

PBW3153	Management and Global Trends	3	Core
PBW3163	Multinational Corporations and Global Communicatio	3	Core
PBW3173	Statistics for Research	3	Core
PBW3183	Global Literacy	3	Core
PBI1082	English for Occupational Purposes	2	Generic Prerequisite: *PBI1092 Academic English 2
MPU3162	Integrity and Anti-Corruption	2	MPU
Total credits		16	
YEAR 3 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBS3033 OR PBW3203	Popular Culture OR World Literature	3	Programme Elective
PBW 3193 OR PBW 3253	English for Global Branding OR Social Media Communication and Management	3	Programme Elective
PBW 3243 OR PBW3183	Language Learning in Practice OR Strategic Campaign and Event Management	3	Programme Elective
PBW 3213	Discourse Analysis	3	Core
PBW 3223	Final Year Project 1	3	Core
PBW 3233	Issues in English Language and Communication	3	Core
Total credits		18	
YEAR 4 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBW 4263	Final Year Project 2	3	Core
PBW 4273	English and Copy-Editing	3	Core
PBW 4293	Community Engagement	3	Core
PBW 4283 OR PBW 4313	Media English OR Creative Writing and Self-Publishing	3	Programme Elective
	Elective Course 3	3	Elective
Total credits		15	
YEAR 4 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBW4017	Industrial Training	7	Core
Total credits		7	

Final Year Project

The Final Year Project is another major component of the programme and is compulsory for all students. A total of six (6) credits is allocated for this course, and students are required to complete Final Year Project 1 and Final Year Project 2 over two (2) semesters. This course is offered in the third and fourth years of study, i.e., during the sixth (6) and seventh (7) semesters. The purpose of this final year project is to provide students with the experience of conducting independent research on issues related to the English language and communication.

At the end of the project, students are required to produce an undergraduate thesis. Each final-year student will be assigned a supervisor. The supervisor will ensure that the research is relevant to the objectives of the course. Students will be evaluated based on oral presentations and the submitted undergraduate thesis.

By completing the final-year project, students would be able to develop analytical and communicative skills and apply the knowledge they have learnt to identify problems or issues in the areas of English language and communication to propose practical recommendations.

Industrial Training

One major component of the programme is the PBW4017 Internship, which is compulsory for all students. A total of seven (7) credits is allocated to this course, and all students are required to undergo an internship for a period of 14 weeks at private companies or government agencies. The internship will be carried out in the final semester of the programme.

The purpose of this training is to provide students with the experience, understanding and exposure to the working environment through professional guidance and advice from the industry. It would provide students with the opportunity to apply the knowledge and skills learnt from the various courses in the programme. While students are responsible for identifying an organisation/company, they must obtain the faculty's approval via the Programme Coordinator. All students are required to propose or identify an organisation/company appropriate to their programme in Year 4 Semester 2. Both students and prospective companies or organisations will be provided with guidelines on internships.

At the end of the internship, students are required to prepare a report. Students will be assessed based on their attendance at the workplace, level of discipline at work, the ability to communicate and work in groups, and capacity to identify problems and issues faced by the company or the organisation, if applicable, as well as suggestions for solving problems and improving the performance of the company or organisation, if given the opportunity. Through the internship experience, students are expected to develop analytical and communicative skills, as well as professionalism and ethics that would prepare them for the working world.

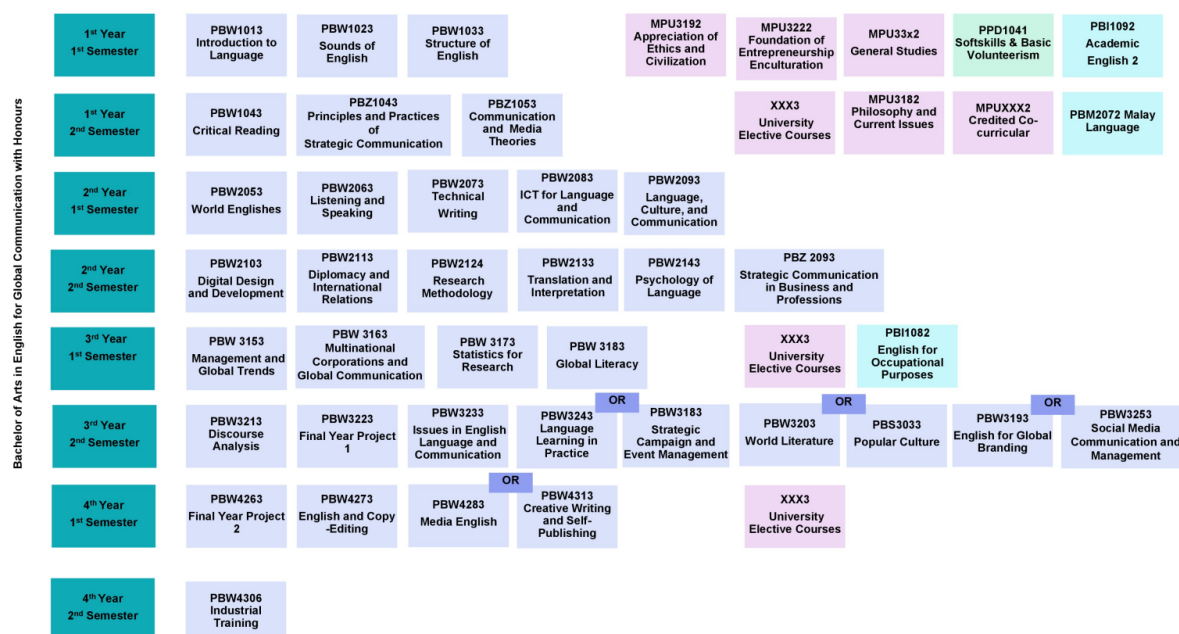
Course Synopsis

Year/Semester	Course Code/Title	Course Summary
Year 1 Semester 1	PBW1013 Introduction to Language	This course provides an introduction to language and relates it to aspects of human communication.
	PBW1023 Sounds of English	This course gives students the basic concepts of how speech sounds in English are produced and patterned to make meaning.
	PBW1033 Structure of English	This course provides students with knowledge of basic concepts of word formation and sentence construction.
Year 1 Semester 2	PBW1043 Critical Reading	This course introduces the concept and social significance of literacy in reading to equip students to become effective readers.
	PBZ1043 Principles and Practices of Strategic Communication	This course introduces the key concepts and processes of strategic communication and its practices by corporations, government, politicians, and non-profit organisations within local and international settings.
	PBZ1053 Communication and Media Theories	This course offers an introduction to a selection of theories in the field of communication and media.
Year/Semester	Course Code/Title	Course Summary
Year 2 Semester 1	PBW2053 World Englishes	In this course, students are introduced to critical issues surrounding the global spread and characteristics of World Englishes.
	PBW2063 Listening and Speaking	This course provides practice in spoken communication in English in a variety of contexts and situation to develop effective listening comprehension and speaking skills.
	PBW2073 Technical Writing	This course help learners develop skills that enable them to produce clear and effective scientific and technical documents.
	PBW2083 ICT for Language and Communication	This course concerns the study of English language for communication in the digital world.
	PBW2093 Language, Culture and Communication	This course is designed to guide learners to understand the relationship between the role of language in culture and communication.
Year 2 Semester 2	PBW2103 Digital Design and Development	The course introduces students to the elements and principles of design and development of digital materials for strategic and effective training and communication
	PBW2113 Diplomacy and International Relations	This course offers an introduction to the main theories and themes in International Relations, and aspects of diplomacy.
	PBW2124 Research Methodology	This course is an introduction to research methods in the field of language, and focuses on two main aspects: research processes, and thesis writing.
	PBW2133 Translation and Interpretation	This course introduces students to the foundations of translation and interpretation, and exposes students to the roles of translators and interpreters, selected theories, as well as processes and techniques of both areas.
	PBW2143 Psychology of Language	This course introduces a psychological perspective into the study of language and explores the processes involved in acquiring, comprehending, and producing language.

	PBZ 2093 Strategic Communication in Business and Professions	This course is focused on enhancing students' understanding and skills on the principles and tactics of engaging and responding to strategic communication in their future businesses, professions as well as in organisational settings
Year/Semester	Course Code/Title	Course Summary
Year 3 Semester 1	PBW 3153 Management and Global Trends	This course introduces students to the fundamentals of management and exposes them to global trends and contemporary issues related to management.
	PBW 3163 Multinational Corporations and Global Communication	In this course, the role of multinational corporations as a cause and a result of globalisation will be considered. The course will expand students' notions of power brokering that comes with proficiency in languages of power in multinational corporations.
	PBW 3173 Statistics for Research	This course introduces basic statistical concepts, methods, and applications of descriptive and inferential statistics. Students learn to use methods and applications most frequently used in language research.
	PBW 3183 Global Literacy	This course explores the fundamental aspects of global literacy for effective global communication in English and exposes students to the key literacy concepts for understanding how the world is organised and interconnected.
Year 3 Semester 2	PBW 3213 Discourse Analysis	This course introduces theories and methodologies for the study of human discourse, or language in use in various communicative contexts and social phenomena.
	PBW 3223 Final Year Project 1	This course provides students with the experience of conducting independent research on issues related to English language and communication. Students will be guided through the research processes which include planning, designing, writing, and presenting a proposed project.
	PBW 3233 Issues in English Language and Communication	This course explores issues related to English Language and Communication in various areas such as politics, social, economics, culture, environment, and finance.
	PBW 3203 World Literature OR	This course concerns the different genres of literature in English across the globe and exposes students to the literary elements of prose and poetry as well as the socio-cultural context of these literatures.
	PBS 3033 Popular Culture	This course introduces students to the historical events and key concepts that triggered the formation of Popular Culture and encouraged its evolution.
	PBW 3243 Language Learning in Practice OR	This course exposes students to the principles of learning English as a global language of communication.
	PBZ 3183 Strategic Campaign and Event Management	This course emphasises a multi-disciplinary and multi-media approach to guide students in preparing a strategic communication campaign or event proposal.
	PBW 3193 English for Global Branding OR	This course explores how English is used as a global language to communicate brands in business and commerce.
	PBW 3253 Social Media Communication and Management	This course introduces students to various forms of social media and how to use and manage them strategically for both personal and professional purposes.

Year/Semester	Course Code/Title	Course Summary
Year 4 Semester 1	PBW 4263 Final Year Project 2	This course is a continuation of Final Year Project 1 in which students refine their research proposal and conduct the proposed study. The emphasis will be on data analysis, description, and discussion of results, and drawing conclusions.
	PBW 4273 English and Copy-Editing	The course expands and consolidates students' lexical and grammatical understanding of the English language to explore various text structures and gain an understanding of the role of copy editing in the process of document development and publication.
	PBW 4283 Media English OR	This course covers the principles and practices of writing for media publications with a focus on news writing and advertising in both printed and digital forms.
	PBW 4313 Creative Writing and Self-Publishing	This course is designed for students to produce and publish their own creative works. Students will be introduced to the art of writing various creative genres and the processes involved in producing them.
	PBW 4293 Community Engagement	This course aims to expose students to the dynamic relationship between the community, the educational or training institution, and lifelong learning. Students will manage service-learning programmes that integrate meaningful community engagement.
Year 4 Semester 2	PBW 4017 Industrial Training	This course aims to provide experience and understanding of the working environment through professional guidance and advice from the industry.

Study Plan



09

Education (Islamic Education)

EDUCATION (ISLAMIC EDUCATION)

Bachelor of Education (Islamic Education) with Honours

Background

This programme is designed to produce graduates who are well-versed in the field of Islamic education and in the local context. It will embrace diverse educational knowledge and also Islamic education, in line with the National Education Philosophy. Through an understanding of general education and Islamic education, graduates from this programme are expected to have the expertise and skills to enhance the quality of education in schools, particularly in Sarawak. This bachelor's programme is broad and comprehensive and is conducted through a combination of lectures, tutorials, case studies, and action research. Students will be exposed to the educational world through teaching practice in schools. This programme also serves as a preparatory programme for students to become quality educators.

Programme Educational Objectives

The Bachelor of Education (Islamic Education) with Honours aspires to achieve the following:

1. To produce Islamic education educators with extensive knowledge and practical skills who can utilise appropriate numerical techniques and digital technology in educational environments.
2. To produce Islamic education educators who lead with accountability, communicate and interact with internal and external stakeholders while working in various educational settings.
3. To produce Islamic education educators who uphold high professional and ethical standards in all educational environments.
4. To produce Islamic education educators with a positive attitude, entrepreneurial mindset, and sustainable practices that advance their careers and professions.

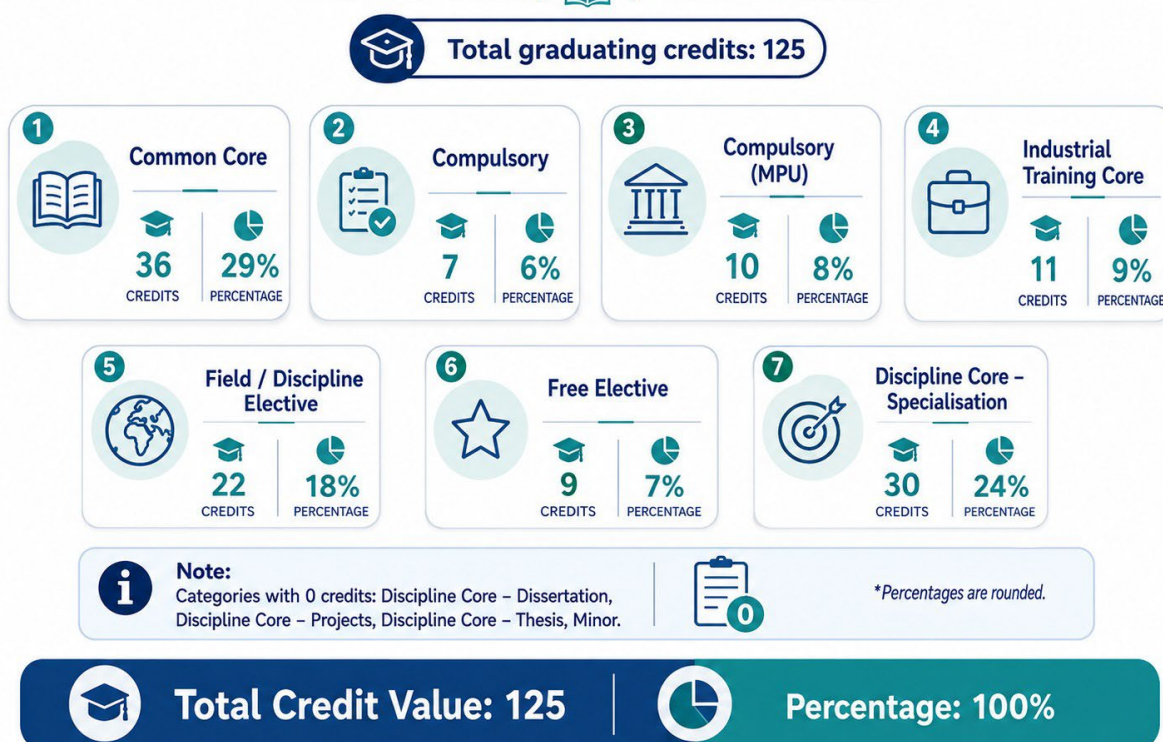
Programme Learning Outcomes

1. Analyse broad areas of knowledge on the structure, content and methodology in Islamic education to address the challenges of a dynamic curriculum (Knowledge & Understanding).
2. Demonstrate practical skills in using current teaching techniques, including the use of digital technology in different Islamic educational settings (Practical & Digital Skills).
3. Integrate analytical and numerical skills to analyse and solve complex problems related to Islamic teaching practices and organisational performance (Cognitive Skills & Numeracy Skills).

4. Demonstrate leadership with responsibility and autonomy in all Islamic educational settings (Leadership, Autonomy & Responsibility).
5. Contribute with commitment either individually or through teamwork with good communication and interpersonal skills in delivering Islamic educational services to stakeholders (Interpersonal Skills & Communication Skills).
6. Uphold professionalism and ethics to fulfil the Islamic professional teaching standards at all times (Ethics & Professionalism).
7. Exhibit a positive attitude and commitment to lifelong learning with an entrepreneurial mindset in response to the changing world of education and for career progression (Personal Skills & Entrepreneurial Skills).

Programme Structure and Content

Curriculum Structure for Bachelor of Education (Islamic Education) with Honours



List of Courses Offered

YEAR 1 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PPD1041	Soft Skills and Volunteerism	1	Generic/ MPU
MPU31102	Aspirasi Negara Bangsa (ANB)-warganegara	2	Generic/MPU
MPU31122	Citra Malaysia- Bukan warganegara		
MPU3382	Artificial Intelligence and Digital Trends	2	Generic/MPU
PBI1102 OR PBI1092	Academic English 1 OR Academic English 2	2	Generic CEFR High B1 and Below CEFR Low B2 and Above
KMP1013	National Education Philosophy	3	Programme Core
KMP1023	Society and Culture in Education	3	Programme Core
KMP1033	Arabic Grammar I	3	Programme Core
Total credits		16	
YEAR 1 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
MPUXXX2	Credited Co-Curriculum	2	Refer to MPU courses
MPU31112	Falsafah dan Cabaran	2	MPU
PBI1072 OR PBI1082	English for Professional Communication OR English for Occupational Purposes	2	Generic Prerequisite: *PBI1102 Academic English 1 Prerequisite: *PBI1092 Academic English 2
KMP1043	Islamic Education Pedagogy (Secondary School)	3	Programme Core
KMP1053	Principles of Islamic Jurisprudence	3	Programme Core
KMP1063	Introduction to the Study of Hadith and Quran	3	Programme Core
KMP1073	Arabic Grammar II	3	Programme Core
Total credits		18	
YEAR 2 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
MPU3222	Foundation of Entrepreneurship Cultivation	2	MPU
PBH2013	Cognitive Psychology	3	Faculty Core
KMP2023	Innovation & Creativity in Educational Technology	3	Programme Core
KMP2033	Islamic Jurisprudence (Daily Worship)	3	Programme Core
KMP2043	Islamic Theology	3	Programme Core
KMP2053	Arabic Language Skills	3	Programme Core
Total credits		17	
YEAR 2 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBM2072	Malay Language	2	Generic/ MPU
KMP2063	Curriculum, Pedagogy, and Instructional Design	3	Programme Core
KMP2073	Educational Assessments	3	Programme Core
KMP2083	Quranic Recitation & Memorization	3	Programme Core
KMP2093	Prophetic Biography	3	Programme Core
KMP2103	Islamic Jurisprudence on Financial and Marriage	3	Programme Core

Total credits			17
YEAR 3 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
PBH3013	Human and Organisational Behaviour	3	Faculty Core
XXX3	Elective Course 1	3	Elective
KMP3023	Co-Curricular and Sports Management in Schools	3	Programme Core
KMP3033	Islamic Contemporary Thought	3	Programme Core
KMP3043	Teaching Jawi and Calligraphy	3	Programme Core
Total credits			15
YEAR 3 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
PBH3023	Human Developmental Psychology	3	Faculty Core
PBH3034	Research Methodology	3	Faculty Core
XXX3	Elective Course 2	3	Elective
KMP3073	Ethics & Sufism	3	Programme Core
KMP3083	Comparative Fiqh	3	Programme Core
Total credits			16
YEAR 4 SEMESTER 1			
Course Code	Course Name	Credit Hours	Remarks
MPU3162	Kursus Integriti Anti Rasuah	2	Elective
KMP4013	Guidance & Counseling	3	Programme Core
KMP4074	School Orientation	4	Programme Core
KMP4033	School Leadership & Management	3	Programme Core
KMP4043	Micro-Teaching	3	Programme Core
Total credits			15
YEAR 4 SEMESTER 2			
Course Code	Course Name	Credit Hours	Remarks
KMP4058	Teaching Practicum	8	Programme Core
KMP4063	Final Year Project	3	Programme Core
Total credits			11

Final Year Project

The Final Year Project is also a key component of the programme, which is mandatory for all students. A total of three (3) credits are allocated for this course, and students are required to complete the Final Year Project in the last semester. This course is offered in the fourth year of study, which is in the eighth (8th) semester of the study session. The purpose of this final-year project is to provide students with experience in conducting independent research on issues related to Islamic education.

At the end of this project, students are required to produce a complete academic paper. Each final-year student will be supervised by a lecturer to ensure that the research conducted aligns with the goals of this course. Students will be assessed on their presentations and the complete academic writing.

The completion of this final-year project is expected to produce students who have analytical skills, communication skills, and the ability to apply the knowledge they have learnt to identify problems or issues in the field of education and Islamic education, enabling them to propose practical solutions.

Teaching Practicum

An essential component of this programme is KMP4058 Teaching Practicum, which is a compulsory course for all students. This practicum carries 8 credits, and students are required to complete an 16-week teaching placement, primarily in schools across Sarawak. The practicum takes place during the final semester of the study programme. Its main objective is to give students hands-on experience in applying their theoretical knowledge within an actual teaching environment over the course of one semester. Each student will be supervised by an appointed lecturer and mentor. During the practicum, students are expected to conduct classroom lessons, participate in co-curricular activities, and engage in all school-organised events.

Course Synopsis

YEAR 1 SEMESTER 1	
KMP1013 National Education Philosophy	This course introduces students to the concept of educational philosophy and its critical role in shaping a nation's education system. It emphasises the historical background and evolution of education in Malaysia, from independence to the present day. Through discussions on various issues and challenges, the course explores the core philosophy, policies, and educational objectives of the nation, alongside the pivotal role educators play in realising these aspirations. Furthermore, key events in Malaysia's educational history and their influence on contemporary education development are thoroughly examined.
KMP1023 Society and Culture in Education	This course aims to expose students to the dynamic relationship between society and culture in education. Key topics discussed include the role of schools as social organisations, understanding school cultures and communities, the diversity of cultural and socio-economic structures within society, and how these affect the teaching and learning process in schools. The course also addresses current social changes and their impact on education. Additionally, students will have the opportunity to analyse global perspectives on trends and issues related to the role and influence of society and culture in education, with an emphasis on community issues and cultural diversity in Sarawak.
KMP1033 Arabic Grammar I	This course covers the classification of words: noun (ism), verb (fi'l), and particle (harf). It discusses the subdivisions of nouns and verbs: declinable (al-Mu'rabah) and indeclinable (al-Mabniyyah), along with the markers of declension (alamat al-l'rab). Topics under the nominative nouns (Marfu'at al-Asma') include the subject (al-Mubtada'), the predicate (al-Khabar), the subject of 'Kana' and its sisters (Ism Kana wa Akhawatuha), the predicate of 'Inna' and its sisters (Khabar Inna wa Akhawatuha), the doer (al-Fa'il), the substitute doer (Na'ib al-Fa'il), and the dependants (al-Tawabi'). The course also examines words according to the morphological scale (al-Mizan al-Sarfiyy), covering proper nouns and non-proper nouns (al-Ism al-Sahih wa ghair al-Sahih al-Akhir), indefinite and definite nouns (al-Nakirah wa al-Ma'rifah), rigid and flexible nouns (al-Jamid wa al-Mutasarrif), as well as singular (Mufrad), dual (Muthanna), and plural (Jama') forms.

YEAR 1 SEMESTER 2	
KMP1043 Islamic Education Pedagogy (Secondary School)	This course focuses on the introduction and development of the Islamic Education curriculum, the Islamic Education Curriculum in Malaysia, content analysis, and current issues related to the Islamic Education curriculum. It also covers pedagogy in secondary schools as a guide for future educators.
KMP1053 Principles of Islamic Jurisprudence	This course introduces students to the foundational chapters of Usul Fiqh. It covers various topics, including an introduction to Usul Fiqh: its definition, emergence, and historical development. It discusses Islamic law (Hukum Syarak), covering its definition, classifications (taklifi and wad'iy), the legislator (al-Hakim), the object of the ruling (al-mahkum fihi), the subject of the ruling (al-mahkum 'alayhi), and legal capacity (al-ahliyah). The course also examines the sources of Sharia law, including the authority of the Quran, the authenticity of its transmission, and the certainty or ambiguity of its verses. It addresses the authority and classification of Hadith based on sanad (chain of transmission) and wurud (narration) as well as its role in interpreting the Quran. Additionally, it discusses the concept and authority of Ijma' (consensus), the authority of Qiyas (analogical reasoning), and the other sources of law that are not unanimously agreed upon.
KMP1063 Introduction to the Study of Hadith and Quran	This course aims to introduce students to the general knowledge of Quranic and Hadith studies. The focus is on the various disciplines essential for understanding the content of the Quran and Hadith. In the field of Quranic studies, topics include the history of Quranic compilation, Al-Muhkam and Al-Mutasyabih (clear and ambiguous verses), Al-Nasikh and Al-Mansukh (abrogated and abrogating verses), the miraculous nature of the Quran (I'jaz Al-Quran), and Quranic stories (Qasas Al-Quran). In Hadith studies, topics include the classification of Hadith, Al-Jarah and Al-Ta'dil (criticism and validation of Hadith transmitters) and the methodology of Hadith authentication (Takhrij al-Hadith). The course also discusses prominent figures in the fields of Quranic and Hadith studies and authoritative reference books in these disciplines.
KMP1073 Arabic Grammar II	This course exposes students to the relationship between words in phrases, clauses, and sentences, as well as the structure and categories of Arabic words, both in theory and practice. Discussions include accusative nouns (Mansubat al-Asma'), such as the predicate of "Kana" and similar verbs, the subject of "Inna" and similar particles, the direct object, the absolute object, the object for a purpose, the object of time and place, the accompanying object, the state (al-Hal), and the exception (al-Mustathna'). The course also covers verbs: regular and irregular verbs, transitive and intransitive verbs, simple and augmented nouns, past, present, and imperative verbs, verbs in active and passive voice, the Hamzah, and transformations (al-l'lal wa al-lbdal).
YEAR 2 SEMESTER 1	
PBH2013 Cognitive Psychology	This course introduces the study of the mind, cognition, and its processes. These aspects include sensory systems, perception, memory, language acquisition and comprehension, and thinking (decision-making and problem-solving). The course explains the brain's role in the mind's operations, the nervous system, and its connection to a) computational models of the brain and mind and b) elements of social cognition, such as self-perception and perception of others and the environment. Both individual and social perspectives on cognition will be discussed in relation to their influence on a person's emotions, attitudes, and behaviour. Through scientific studies of cognition, this course highlights psychology's contribution to the field of cognitive science in understanding the human mind.
KMP2023 Innovation & Creativity in Educational Technology	This course covers basic concepts related to the use of computers in education. Students will be introduced to the processes of planning, developing, and evaluating computer-based educational packages.

KMP2033 Islamic Jurisprudence (Daily Worship)	This course provides students with an understanding of the jurisprudence of worship (fiqh ibadah), covering topics such as purification (taharah), prayer, fasting, sacrificial rites (korban), 'aqiqah, and ritual slaughter, including funeral management. Discussions will address the scriptural evidence for these practices, their conditions, implementation, and related matters. Additionally, students will be introduced to contemporary issues concerning worship.
KMP2043 Islamic Theology	This course aims to provide students with comprehensive exposure to Islamic creed (aqidah). Key topics covered include the fundamental concept of Islam as Ad-Din, the definition of aqidah and Islamic creed, the legal evidence related to aqidah, the importance of studying aqidah, and issues that invalidate one's belief. By the end of the course, students will be able to explain and apply the knowledge and skills gained to higher levels of teaching and learning.
KMP2053 Arabic Language Skills	This course introduces students to Arabic terminology commonly used in the fields of Aqidah (creed), Fiqh (jurisprudence), Usul Fiqh (principles of jurisprudence), Akhlak (ethics), and Tasawuf (Sufism). By the end of the course, students will have a deeper understanding of these terms, enabling them to communicate effectively with the community.
YEAR 2 SEMESTER 2	
KMP2063 Curriculum, Pedagogy, and Instructional Design	This course introduces students to the field of curriculum development and instructional design. Students will explore various curriculum theories, key factors in curriculum planning, the creation of annual teaching schemes, daily lesson planning, and the criteria necessary for evaluating the effectiveness of a lesson plan. Students will also discuss issues in instructional development and learn models and processes for designing instruction. Additionally, students will practise identifying and selecting appropriate teaching methods and media to develop lesson plans in their respective fields (Islamic education).
KMP2073 Educational Assessments	This course focuses on the concept of assessment in Islamic education, the implementation and management of authentic assessments in Islamic education, analysing standards and constructive teaching assessments, the development of the Test Specification Table (JSU) for Islamic education, the implementation of assessments in Islamic education learning, and PAFA evaluation in primary schools.
KMP2083 Quranic Recitation & Memorisation	Memorising and reciting with proper Qira'ah and applying Tajwid rules from the following surahs: Al-Fatihah, Al-Sajadah, Yasin, Al-Waqi'ah, and Al-Mulk. This includes methods for reading and memorising the Quran, fundamental Tajwid rules such as articulation points (makhraj) and letter characteristics, the rules of Nun Sakinah, Tanwin, and Mim Sakinah, various types of Idgham, Idzhar, and Mad, as well as the rules of Waqaf and Ibtida'. The course also introduces Rasm Uthmani, Imlai', the seven modes of Qira'ah (Qira'ah al-Sab'ah), and Quranic recitation sciences (Ilmu Qira'at al-Quran).
KMP2093 Prophetic Biography	This course discusses the biography, life challenges, and struggles of Prophet Muhammad (PBUH) from the pre-Islamic period until His passing. Several major events in Islamic history will also be covered, such as the Hijrah, the economic boycott, Isra and Mi'raj, various battles, the slander of Aisha (Ifk), and the conquest of Mecca (Fathu). In addition to the historical events, the course will explore the Prophet's daily interactions with his companions, the Muslim community, and the multi-religious society during his time in Madinah.
YEAR 3 SEMESTER 1	
PBH3013 Human and Organisational Behaviour	This course examines the functions and processes involved in the interaction between cognition, human behaviour, and the work environment. Specifically, it focuses on three key issues in the context of workplace performance and organisational effectiveness: individual and group cognitive processes, individual and group behaviour, as well as work processes, work structure, technology, and innovation.

KMP3023 Co-Curricular and Sports Management in Schools	This course introduces students to the management aspects of co-curricular activities and sports in schools. It covers strategies for planning, organising, and overseeing school programmes and activities focused on co-curricular and sports areas. The co-curricular section includes topics on uniformed bodies, associations, and clubs, while the sports management section covers various sports and athletics.
KMP3033 Islamic Contemporary Thought	This course explores the early development of Islamic thought, examining various schools such as Qadariyah, Jabariyah, Murji'ah, Mu'tazilah, Ahlu Sunnah, Salafism, and Shi'ism, along with philosophical contributions from prominent Islamic scholars. The course also covers contemporary Islamic thought to provide students with a broader understanding.
KMP3043 Teaching Jawi and Calligraphy	This course focuses on the skills students need to master reading and writing in Jawi script. Students will also be trained in Arabic calligraphy, including styles such as Riq'ah, Nasakh, Thuluth, and Diwani. By the end of the course, students will have mastered Jawi writing and developed calligraphy skills, preparing them to become teachers at the secondary school level.
YEAR 3 SEMESTER 2	
PBH3023 Human Developmental Psychology	This course provides a systematic approach to studying human developmental psychology. It discusses the dynamics of human development across all stages: prenatal, infancy, early and late childhood, adolescence, early adulthood, middle adulthood, and late adulthood. The discussions on developmental aspects will focus on biological/physical, cognitive, and socio-emotional factors. The course also highlights the application of relevant theories in the workplace and current issues such as comparisons between working and non-working mothers, single parenting, the impact of divorce, and globalisation on family development.
PBH3034 Research Methodology	This course introduces students to the fundamentals of research. It aims to provide essential information on the research process, covering everything from idea formulation to data collection, analysis, and interpretation. Students will acquire the knowledge and skills needed to plan research, apply various research methodologies, and understand how to write and develop research proposals. The course also introduces students to the principles and process of action research.
KMP3073 Ethics & Sufism	This course introduces students to the practice of the concepts of fear (khauf) and hope (raja') in the context of ethics and Sufism, as practised by the Prophet Muhammad (PBUH). Additionally, the course explains the importance of the concept of love (mahabbah) and its relation to the practice of fear and hope in daily life, emphasising the responsibilities of a Muslim towards both individuals and society.
KMP3083 Comparative Fiqh	This course aims to broaden students' knowledge of the diverse legal rulings in Islam, based on the perspectives of the recognised scholars of Ahli Sunnah Wal Jamaah. Additionally, students will learn the importance of understanding Islamic knowledge in a collective and comprehensive manner, without limiting themselves to a single school of thought, as differences in opinion among scholars are considered a blessing for the Muslim community. Contemporary issues in Malaysia will be introduced as starting points for debate and discussion.
YEAR 4 SEMESTER 1	
KMP4013 Guidance & Counseling	This course provides students with an introduction to guidance and counselling services. It covers the background of these services in Malaysia and highlights the importance of counselling in schools and society today. The course also defines guidance and counselling, explains school-based counselling services, and discusses the characteristics and ethics of counselling. Teaching methods include lectures, discussions, and case study development.
KMP4074 School Orientation	School orientation is a course under the professional practice component, offering an introduction and early exposure to students about school life and

	operations from a teacher's perspective. This course covers areas such as understanding schools as educational institutions, the role of teachers in classrooms through observation, document analysis, reflection, and interaction with teachers and the school community. Through school orientation, students will gain an understanding of school management systems, student behaviour, classroom management, and the actual duties of a teacher.
KMP4033 School Leadership & Management	This course provides students with an understanding of leadership and management in schools, including classroom management. It focuses on three main areas: school leadership, school administration, and classroom management. In the leadership component, students will explore various leadership styles, such as instructional leadership. The school management section allows students to discuss yearly, monthly, and daily planning to ensure smooth school operations throughout the academic year. The classroom management section will focus on strategies to create a positive learning environment and address student behaviour and discipline issues.
KMP4043 Micro-Teaching	Students will have the opportunity to develop and apply approaches, methods, and techniques learned during micro-teaching sessions. This course will cover the skills needed to start a teaching session and set induction, including concepts, components, principles, importance, effects on teaching and learning, arising issues and ways to resolve them, as well as the use of technology in micro-teaching.
YEAR 4 SEMESTER 2	
KMP4058 Teaching Practicum	This course represents the pinnacle of a student's journey toward becoming an educator. The teaching practicum allows students to apply the knowledge and skills they've learned in actual school and classroom environments. With guidance from lecturers and mentor teachers, students assess their strengths and areas for improvement, taking steps to enhance their knowledge and skills to become outstanding, innovative, and visionary educators. The course evaluation focuses on the effectiveness of lesson planning, the suitability of teaching methods, innovation in pedagogy, subject matter application, classroom management, and project completion.
KMP4063 Final Year Project	This course is a training in research and the writing of an academic project paper on Islamic studies. The focus is on exploring the writing process based on Islamic studies research methodology. It covers aspects such as defining the topic, setting objectives, identifying research problems, reviewing the literature, collecting and interpreting data, and writing a report under the supervision of a mentor.

Study Plan

BACHELOR OF EDUCATION (ISLAMIC EDUCATION) WITH HONOURS

1 st Year 1 st Semester	PPD 1041 Soft skills and Volunteerism	MPU3192 Appreciation Of Ethics and Civilisation	MPU3372 Integrity and Anti-Corruption	PBI1102/PBI1092 Academic English 1 / Academic English 2	KMP1013 National Education Philosophy	KMP1023 Society and Culture In Education	KMP1033 Arabic Grammar I
1 st Year 2 nd Semester	MPUXXX2 Credited Co-Curriculum	MPU3182 Philosophy and Current Issues	PBI1072/PBI1062 English for Professional Communication/ English for Occupational Purposes	KMP1043 Islamic Education Pedagogy	KMP1053 Principles of Islamic Jurisprudence	KMP1063 Introduction to the Study of Hadith and Quran	KMP1073 Arabic Grammar II
2 nd Year 1 st Semester	MPU3222 Foundation of Entrepreneurship Cultivation	PBH2013 Cognitive Psychology	KMP2023 Innovation & Creativity in Educational Technology	KMP2033 Islamic Jurisprudence (Daily Worship)	KMP2043 Islamic Theology	KMP2053 Arabic Language Skills	
2 nd Year 2 nd Semester	PBM2072 Malay Language	KMP2063 Curriculum, Pedagogy and Instructional Design	KMP2073 Educational Assessments	KMP2083 Quranic Recitation & Memorization	KMP2093 Prophetic Biography	KMP2103 Islamic Jurisprudence on Financial and Marriage	
3 rd Year 1 st Semester	XXX3 Elective Course 1	PBH3013 Human and Organizational Behavior	KMP3023 Co-curricular and Sports Management in Schools	KMP3033 Islamic Contemporary Thought	KMP3043 Teaching Jawi and Calligraphy		
3 rd Year 2 nd Semester	XXX3 Elective Course 2	PBH3023 Human Developmental Psychology	PBH3034 Research Methodology	KMP3073 Ethics & Sufism	KMP3083 Comparative Figh		
4 th Year 1 st Semester	XXX3 Elective Course 3	KMP4013 Guidance & Counseling	KMP4023 School Orientation	KMP4033 School Leadership & Management	KMP4043 Micro- Teaching		
4 th Year 2 nd Semester	KMP4058 Teaching Practicum	KMP4063 Final Year Project					

A young man with dark hair, smiling, stands in a library with bookshelves in the background. He is wearing a pink button-down shirt, a black watch on his left wrist, and a black belt. His arms are crossed.

Policies, Regulations & Student Support

STUDENT DRESS CODE

Under the authority granted by Section 16C of the Universities and University Colleges Act 1971 (Act 30) and the University of Malaysia Sarawak (Student Discipline) Rules 1999, the university has established regulations regarding student dress code enforcement as follows:

General Rules

Every student must carry their student card at all times while on campus.

Every student is prohibited from displaying any form of elements that contradict acceptable morals, including signs, words or phrases that are considered inappropriate.

All students are subject to the University Student Dress Code while on campus.

Dress Code – Male Students

- a. Every male student is required to dress appropriately as directed by the university (wear trousers with a shirt or T-shirt or their respective ethnic attire that is suitable).
- b. Keep hair short, neat and above the shirt collar. Extreme hair fashions are prohibited. (Refer to the University and University Colleges Act, 1971 (Amendment 2009), Item 26).
- c. Trousers must be clean, neat and modest.
- d. Wear appropriate sports attire during sports or recreational activities.
- e. Wear appropriate footwear. Wearing slippers or sandals is prohibited.
- f. Do not wear female jewellery or clothing designed for female wear.

Dress Code – Female Students

- a. Every female student is required to dress appropriately and modestly as directed by the university (national attire, blouse, or their respective ethnic attire that is suitable. Avoid tight-fitting/revealing/transparent /short/mini clothing).
- b. Wear a skirt or dress with a hemline below the knee level.
- c. Wear appropriate, clean and modest trousers.
- d. Wear simple or light makeup, accessories, and perfume.
- e. Wear suitable shoes.



Dress Code Enforcement Locations

- a. Lectures, tutorials and practical session spaces/rooms.
- b. Tun Abdul Rahman Ya'kub Library (PeTARY).
- c. Faculty/Institute/Centre/Department.
- d. Official university event(s) both on and off campus.
- e. Examination halls/spaces.
- f. On campus or places where dressing must be appropriate.
- g. Industrial Training/Internship.

The following university officials are responsible for enforcing this student dress code:

- Lecturer
- Principal
- Fellow
- Administrative and management staff
- University Security Personnel

PLAGIARISM PROHIBITION

1. It is an offence to plagiarise any forms of work and/or ideas that are not your own. Plagiarism includes:
 - i. the act of copying an idea, writing, data, or creation of others and claiming that the idea, writing, data, or creation is your own; or
 - ii. the attempt to approve an idea, writing or invention from a different source.
2. Without prejudice to the generality of sub-rule 2, a student plagiarises when he/she:
 - i. publishes, with oneself as the author of an abstract, scientific, or academic paper, or books which are holistically or partly written by others; or
 - ii. incorporates oneself or allows oneself to be made a co-author of an abstract, article, scientific or academic paper or book when one has not made any written contribution to the abstract, article, scientific or academic paper or book; or
 - iii. forces another person to include one's name in the list of researchers for a specific research project or as a co-author when one did not make any contribution which may qualify him or her as a researcher or co-author; or
 - iv. cites data that is the result of academic research carried out by someone else, such as laboratory findings or results of fieldwork, whether published or not, and combines the data as part of one's own academic research without giving acknowledgement to the original source; or
 - v. uses research data obtained through collaboration with several other people, regardless of whether the person is a staff member or a university student, as part of a different academic research; or for publishing using one's own name as a sole author, without obtaining consent from other fellow researchers before starting one's personal research or before publishing the data; or
 - vi. copies an idea or creation that is stored in any form, whether written, printed, or made available in electronic form, or in the form of slides, or in any form of teaching or research instruments, or in any other form, and declares directly or indirectly that he or she is the creator of those ideas; or
 - vii. translates the writing or creation of others from one language to another, whether in whole or partial, and then submits the translation in any form or manner as one's own writing or creation; or
 - viii. cites ideas from others and makes some modifications to the writings and creations without reference to the original sources and paraphrases them in such a manner as if one were the creator of such ideas.

EXAMINATION REGULATIONS

Examination Schedule

Candidates are required to pay attention to the examination schedule to avoid any mistake in the date, time and place of the examination. Candidates shall keep themselves updated with information from the faculty website and/or social media for any changes. Changes are usually displayed on social media and/or the faculty's website. Misreading the examination timetable will not be accepted as an excuse for absence during the exam.

Course Evaluation Form

Candidates must fill in and complete the Course Evaluation Form before sitting for the final examination.

Attendance

Candidates must be present at the examination hall on time. Candidates are advised to arrive early at the examination hall.

Documents to Bring

Candidates are required to bring their student matric card and clean examination slip.

Permitted and Prohibited Items in the Examination Hall

When in the examination hall, candidates are only allowed to have with them:

- matric card and clean examination slip
- pencil case or pouch containing pens, pencils, rulers, calculator (no covers)
- other equipment permitted by invigilators/chief invigilator

Prohibited items include:

- any books, memos, pocket books, notes, references, or papers
- mobile phones, smart devices, or any communication tools

Candidates must immediately return any unrelated question paper to the invigilator. Candidates are prohibited from taking any used or unused answer sheet out of the examination hall.

Violation Of Examination Regulations

Candidates who violate the examination regulations can face serious disciplinary actions. The implications include, but are not limited to, failing the course and/or formal expulsion from the university.

Candidate Responsibilities During the Examination

Entering the Examination Hall

Candidates are permitted to enter the examination hall fifteen (15) minutes before the examination begins and are advised to sit quietly and orderly. Kindly check the seat number based on the announcement / master list shown outside of the examination hall.

Filling in Required Information

After seated, candidates are required to:

- i. Place the student's matric card and exam slip in the top right corner of the desk.
- ii. Complete the attendance form and place it in the top right corner of the desk.
- iii. Complete all required information as instructed in the examination paper.

Contact with Friends/Invigilator

Candidates are not allowed to interact with other candidates during the examination, either through conversations or by any other means. If a candidate wishes to communicate with any invigilator, he/she shall alert the invigilator by raising his/her hand.

Candidates are not allowed to expose their answer sheet. If a candidate duplicates another candidate's work, allows another candidate to copy from him/her, or makes contact with another candidate during the examination, that candidate's answer sheet will be considered void.

Candidates who have been denied their examination results based on the above may not be allowed to sit for the following papers.

Candidates who are found to give or seek help or are found to be dishonest will be referred to the Disciplinary Committee and may cause the candidate to leave the examination hall and not be allowed to continue the examination for the following papers.

Eating

Candidates are not allowed to eat during the examination.

Beginning and Ending of Examination

The chief invigilator / invigilators will make an announcement when the examination begins and ends.

Exiting the Exam Hall

A candidate is allowed to leave the examination hall only:

- i. after 30 minutes from the start of the examination.
- ii. for toilet breaks with the permission of the chief invigilator/invigilators.

Candidates are not allowed to leave the examination hall during the last fifteen (15) minutes of the examination.

Answer Script

Candidates must bind/staple the exam scripts orderly and neatly and place them at the top right corner of the desk to be collected by the invigilators.

Unwell Candidates

Candidates who feel unwell during the examination are required to report immediately to the chief invigilator or invigilators in charge.

After the Examination has Ended

Candidates are prohibited from bringing any examination paper and used or unused papers out from the examination hall and are not allowed to leave the examination hall until informed by the chief invigilator / invigilators.

Candidates are required to bring their student matric card and examination slip with them and to leave the examination hall in an orderly manner.

Candidates who are found to have violated the Examination Regulations or caused chaos in or near the examination halls may be removed from the entire examination.

****Subject to changes or amendments from time to time***

MECHANISM FOR MEASURING THE ACHIEVEMENT OF LEARNING OUTCOME

The assessment of learning outcomes is based on the methods used by existing undergraduate programmes and is subject to the undergraduate study regulations at UNIMAS. Emphasis is placed on continuous assessment throughout the semester, which includes written exams (mid-semester and final), quizzes, assignments, case studies, and in-class oral presentations. The grading system for each course is also based on the system used by existing undergraduate programmes at UNIMAS, as follows:

Grade	Score Range	Grade Point	Achievement Standards Core Course/ Generic/ Elective
A	80-100	4.00	Excellent
A-	75-79	3.67	
B+	70-74	3.33	Credit
B	65-69	3.00	
B-	60-64	2.67	Good Pass
C+	55-59	2.33	
C	50-54	2.00	
C-	45-49	1.67	Pass
D	40-44	1.00	Fail
F	<40	0.00	

Assessment Results

A student's achievement for a given semester is represented by the Grade Point Average (GPA). The overall achievement of a student in a programme is indicated by the Cumulative Grade Point Average (CGPA). The method for calculating the GPA and CGPA is as follows:

$$\text{Grade Point Average (GPA)} = \frac{\text{Total Grade Points for the semester}}{\text{Total Credits for all courses in the semester}}$$

Whereby:

Total Grade Value = Grade Value x Course Credit

$$\text{Cumulative Grade Point Average (CGPA)} = \frac{\text{Total Grade Points accumulated to date}}{\text{Total Credits taken to date}}$$

Examples for GPA and CGPA calculation

1. Grade Point Average (GPA) Calculation

Semester 1

Course code	Credit	Grade	Grade Point	Total Grade Point
EBM1013	3	B+	3.33	9.99
EBQ1013	3	B	3.00	9.00
EBF1013	3	A-	3.67	11.01
SSX0012	2	A	4.00	8.00
Grand total	11			38.00

$$\begin{aligned}\text{GPA} &= \frac{38.00}{11} \\ &= 3.45\end{aligned}$$

2. Cumulative Grade Point Average (CGPA) Calculation

Semester 2

Course code	Credit	Grade	Grade Point	Total Grade Point
EBF1023	3	B	3.00	9.00
EBQ1023	3	B-	2.67	8.01
PBF1012	2	A	4.00	8.00
SSX0022	2	A	4.00	8.00
Grand total	10			33.01

$$\begin{aligned}\text{CGPA} &= \frac{38.00 + 33.01}{11 + 10} \\ &= \frac{71.01}{21} \\ &= 3.38\end{aligned}$$

Special Re-Examination

Special Re-Examination (PUK) is a special examination for a failed course in the last year of study and is allowed to be taken for a maximum of two (2) courses per semester for graduation purposes. However, PUK is not allowed to be taken for industrial training courses and final-year projects.

Eligible students must submit an application to the dean of the faculty offering the course, along with the required payment of the set fee per credit.

The student's application for a special re-examination is subjected to the approval of the dean of the faculty, except for the following students:

- (a) Students who have been blocked from sitting for the final examination; or
- (b) absent during the final examination; or
- (c) commits an academic offence during the final examination.

Special Re-Examination (PUK) is equivalent to the topic of the final examination of the semester. Overall scores will include PUK and continuous assessment. **The eligible students may apply via <https://inafs.aa.unimas.my>.**

Deferment of Examination

Students who are ill or face other problems during the examination period may apply to the faculty to postpone the examination. The application shall be made no later than **48 hours** after the assessment is held.

An application to postpone the examination for health reasons should be accompanied by a medical certificate from a government doctor, a university medical officer or a university panel doctor only. Any other certificate that is not from a university panel doctor must be certified by the University Panel Doctor. Application for other reasons may be considered at the faculty's discretion. Replacement examinations can be arranged based on the merit of certain cases.

CODE OF ETHICS: SEXUAL HARASSMENT

Sexual harassment refers to any unwanted, unwelcome, and disturbing behaviour of a sexual nature that causes discomfort, whether it is physical, verbal, non-verbal, visual, or psychological:

- i. which, for reasonable reasons, is perceived by the complainant as a sexual condition imposed on their employment or education, or;
- ii. which, for reasonable reasons, can be perceived by the complainant as a violation of dignity or as degrading or threatening but has no direct relation to their employment or education; and
- iii. can occur once or repeatedly.

Sexual harassment in this context is classified as follows:

- i. **Quid pro quo sexual harassment**
Refers to sexual harassment involving requests for sexual favours or verbal, physical, or written communication of a sexual nature that directly impacts the employment status of staff or the learning experience of the student.
- ii. **Sexual harassment that threatens the personal well-being of UNIMAS staff and students**
Refers to sexual behaviour that is perceived by the complainant as threatening, intimidating, or degrading but is not directly related to employment or educational benefits.
- iii. **Sexual harassment outside the university campus that arises from relationships and responsibilities related to employment and learning at the university**
Such sexual harassment situations may occur in (but are not limited to) the following contexts:
 - o Social events related to official university duties;
 - o While staff are carrying out their duties or students are following official university assignments;
 - o Conferences or training sessions related to employment and educational purposes;
 - o During travel related to official university duties; and
 - o Through phone and electronic media.

Conduct, Condition, or Deeds Included in Sexual Harassment

The types of behaviours, conditions, or actions that may constitute sexual harassment include, but are not limited to, the following:

i. Physical Harassment

Harassment in the form of sexual physical contact, such as approaching others too closely, touching, hugging, patting, rubbing, pinching, kissing, licking, or groping, that makes the complainant feel offended, humiliated, or threatened.

ii. Verbal Harassment

This type of harassment is evident in the use of obscene language through conversations, storytelling, joking, making noises, providing criticism, comments, or compliments, or asking sexually suggestive questions about appearance, clothing, behaviour, body, or sexual activities, which makes someone feel offended, humiliated, or reluctant to interact with the concerned official.

iii. Non-verbal (Gesture) Harassment

This form of harassment is exhibited through the attitudes or actions of an official that convey or imply sexual desires, such as leering, flirting, staring, peeping, licking lips, or using other suggestive gestures.

iv. Visual Harassment

This includes sending notes, letters, emails, text messages (SMS), multimedia messages (MMS), images (photos), posters, objects, or reading materials of a sexual nature distributed through electronic media, blogs, vlogs, or social media platforms like Facebook, WhatsApp, or Twitter, or any application that allows materials to be publicly displayed and shared, or through the use of any media, electronic, or communication equipment to the complainant, causing them to feel offended, humiliated, or threatened.

v. Psychological Harassment

Actions involving attempts to make sexual advances, pressure, threaten, or coerce the complainant to fulfil the sexual desires of the official, whether through letters, phone calls, emails, or any form of communication equipment, causing emotional and mental stress to the complainant, also constitute sexual harassment.

THE ACADEMIC ADVISORY SYSTEM

UNIMAS always prioritises academic excellence and the personal development of each student. One approach that can help achieve this goal is by establishing a two-way relationship between students and lecturers in each faculty through the Academic Advisory system. Through this system, students receive guidance and advice from lecturers (academic advisors) in various aspects, especially those related to academic affairs. This system also pays attention to other guidance that students may need, not only as students but also as young adults dealing with psychological and identity changes. Academic advisors play an important role in guiding and advising students as well as being good role models in various aspects. The effectiveness of this system greatly depends on the commitment and cooperation between both parties.



Through this system, students receive guidance and advice related to academic affairs. Academic advisors can also identify challenges that may contribute to academic difficulties and refer students to specific experts who can help resolve these issues.

An academic advisor can assist students in planning their study schedules, selecting courses, understanding the curriculum, semester system, registration system, examination regulations, and course exemptions. Students can make appointments with their respective academic advisors via email or phone (please refer to the email addresses and phone numbers on pages 8-19).

Students are encouraged to meet directly with their academic advisors to receive guidance and advice on academic affairs and related issues. Appointments can be made with the academic advisor according to the agreed-upon time.

ARTICULATION REGULATIONS, CREDIT TRANSFERS, AND EXEMPTIONS

Credit transfer is subject to the approval of FELC. The application for credit transfer is approved based on the following:

- a. For current UNIMAS students:
 - i. Students who wish to change their study programme at UNIMAS.
 - ii. Students who are undergoing a mobility programme.
- b. For students from other higher learning institutions:
 - i. Students from other higher learning institutions at the same level of study who wish to further their studies in the same programme at UNIMAS.
 - ii. Students from other higher learning institutions at the same level of study who wish to further their studies in a different programme at UNIMAS.

For the application of credit transfer, the following are the general requirements:

- a. The minimum passing grade for the affected course is a C;
- b. The course content must be aligned at 80% or more;
- c. The content of courses allowed for alignment should not exceed two (2) courses if combined, and the total credits should not be less than the credit value of the course being aligned;
- d. The results used for credit transfer must be within the last five (5) years;
- e. The credit value of the course from the previous programme must be equal to or greater than the credit value of the course in the current programme;
- f. The course applied for grade transfer must be from a programme that has received Accreditation Certification;
- g. For University Elective Courses, grade transfer will only be considered if the course is a Faculty Elective; and
- h. Students who transfer to UNIMAS must complete at least two (2) semesters of study before applying for grade transfer to be allowed. However, this condition does not apply to current students who change programmes/faculties.
- i. There is no set limit for grade transfer, except for academic programmes recognised by professional bodies, where the grade transfer limit is subject to the standards set by the respective professional bodies.
- j. The grade obtained for the previous course is assigned to the course approved for grade transfer. The grade is then used for the calculation of the student's GPA in subsequent studies.
- k. Grade and credit transfer are NOT ALLOWED in cases where students are dismissed from their studies due to academic failure and later resume studies in a different programme.

ESSENTIAL AND EMERGENCY TELEPHONE NUMBERS

1.	Dr Dilah Tuah <i>Dean</i>	082-581749
2.	Dr Remmy Gedat <i>Deputy Dean (Academic and International)</i>	082-581752
3.	Dr Yvonne Michelle Campbell <i>Deputy Dean (Research and Innovation)</i>	082-592621
4.	Dr Jamali Bujang Sanawi <i>Deputy Dean (Postgraduate)</i>	082-581748
5.	Dr Santrol Abdullah <i>Deputy Dean (Student Affairs and Alumni)</i>	082-581761
6.	Mr Ahmed Shamsul Bahri Mohamad Tuah <i>Linguistics Programme Coordinator</i>	082-592601
7.	Dr Jamilah Maliki <i>Strategic Communication Programme Coordinator</i>	082-592661
8.	Dr Dean Yeo Kai Liang <i>English for Global Communication Programme Coordinator</i>	082-584539
9.	Mr Muhd Syahazizamir Sahmat <i>Islamic Education Programme Coordinator</i>	082-582868
10.	Mr Muhammad Arfan Hj Abdul Samad <i>Principal Assistant Registrar</i>	082-581762
11.	Mr Irman Japar <i>Senior Assistant Registrar</i>	082-581774
12.	<i>UNIMAS Security Division Hotline</i>	082-581999
13.	<i>UNIMAS Security Post</i>	082-583904
14.	<i>UNIMAS Health Centre</i>	082-581604
15.	<i>UNIMAS CCTV Control Room</i>	082-581004
16.	<i>Kota Samarahan Police Station</i>	082-662300
17.	<i>Kuching Police Station</i>	082-244444
18.	<i>Kota Samarahan Fire Station</i>	082-673881

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